

# BOOK OF INFORMATION



FLORIDA FEDERATION OF  
GARDEN CLUBS, INC.

**BOOK OF INFORMATION**  
**2023-2025**

Charter Member  
National Garden Clubs, Inc.

Member  
Deep South Garden Clubs, Inc.

[FFGC.org](http://FFGC.org)

## FLORIDA FEDERATION OF GARDEN CLUBS, INC.



**I**n this age of advanced technology, when we want information, all we need to do is *ask Siri* or do a quick Google search. If you want the answers to garden club questions or find the contact information of a club member, you go to FFGC's own search engine, our Book of Information. When you are out and about and need to quickly find the phone number or email address for HQ or a specific Chairperson, need to see if something is in the FFGC Bylaws, just use your mobile phone to search FFGC.org, and find the BOI button. Aren't we lucky to have such a comprehensive document available to us anywhere and anytime?

We owe a huge thank you to our BOI editors, past and present, for assembling all this useful information in one place. In this new administration, you will see a forward-looking perspective for the Book of Information. First, it's been consolidated and reorganized information to create a shorter document. Second, since we are an environmentally aware organization working toward saving trees, there is no printed edition—it's available online which you can download to your home computer. As with any published information, some of it is incorrect the minute it is put in print. The website will always be kept up to date and have the latest, most correct information, so we hope you will learn to use that source exclusively! This is a living document, and any changes will be noted in **blue** or **red** ink. The website will always be kept up to date and have the latest, most correct information, so we hope you will learn to use that source exclusively!

Take a moment now to page or scroll through this document and become familiar with all the myriad information included for your use. Garden Club related question? Think Book of Information!!

All corrections should be sent to [ffgc@ffgcmail.com](mailto:ffgc@ffgcmail.com) with "BOI Correction" in the "Subject" line. Be specific with your corrections.

Tina Tuttle, President  
FFGC, Inc. 2023-2025

The BOI was first published during the presidency of  
Mrs. W. H. Covington during 1941-1945.

**TABLE OF CONTENTS**  
**Last Revision 1/25/2024**

FFGC Mission Statement .....	4
Organizational Information (NGC, Deep South, FFGC).....	4
Executive Officers .....	5
District Directors .....	6
Alphabetical Directory (all) .....	7
Committee Chairpersons (alpha) .....	13
Advisory Committee .....	17
Past Presidents .....	18
District I.....	19
District II.....	18
District III.....	20
District IV.....	20
District V.....	21
District VI.....	21
District VII.....	22
District VIII.....	22
District IX.....	23
District X.....	24
District XI.....	25
District XII.....	25
Club Listings Alphabetically .....	29
Flower Show Judges .....	30
Charter / Articles of Incorporation .....	31
Bylaws .....	34
Standing Rules.....	52
<b>Extra Resources</b>	
Website Sitemap.....	65
Who To Call for What .....	66

The Blue Star Memorial Highway bill designating U.S. 1 was passed under the presidency of Mrs. Karl A. Bickel.

## The FFGC, Inc.

Organized April 24, 1924 • Federated April 25, 1925

### Mission Statement

*“FFGC, Inc. promotes the love of gardening, floral and landscape design, and civic and environmental responsibility by providing education, resources and networking opportunities for our members, youth and the community.”*

FFGC is a Charter Member of the National Garden Clubs, Inc. and a member of the Deep South Garden Clubs, Inc., Charter Member Clubs Garden Club of Jacksonville, Garden Club of Halifax Country, Winter Park Garden Club, and Garden Club of Miami.

### National Garden Clubs, Inc.

4401 Magnolia Avenue St. Louis, MO 63110  
Administrative assistant: Katie Roth | (314) 776-7574  
Brenda Moore, President | Theme: “Go Green—Plant America”  
Website: [www.gardenclub.org](http://www.gardenclub.org)

### Deep South Garden Clubs, Inc.

Debby Cooper, Director, Mary Lynn Powers, Alternate Director  
Theme: “Decorate the Deep South with Floral Accents”  
204 W. Park Ave, Greenwood, MS 38930  
662-299-8573 | [coopcooper@aol.com](mailto:coopcooper@aol.com)  
Website: [www.deepsouthgardenclubs.com](http://www.deepsouthgardenclubs.com)

### Florida Federation of Garden Clubs, Inc.

Tina Tuttle, President | Theme: “Celebrating 100 Years”  
[Ttuttle1954@gmail.com](mailto:Ttuttle1954@gmail.com)  
850-341-2361  
1400 S. Denning Drive, Winter Park, Fl. 32789 | E-mail: [ffgc@ffgcmail.com](mailto:ffgc@ffgcmail.com)  
Monday-Thursday 9 am-2 pm | HQ Manager, Robin Hayes  
Website: [www.ffgc.org](http://www.ffgc.org)

1st Vice Pres—Christy Linke  
2nd Vice Pres—Mary Whisler  
3rd Vice Pres—Leticia Gunn  
Treasurer—Jana Walling

Recording Sec’y—Jennifer Barber  
Cor. Sec’y—Linda Feifarek-Johnson  
Parliamentarian—Carolyn Lowry-Nation

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## EXECUTIVE OFFICERS 2023-2025

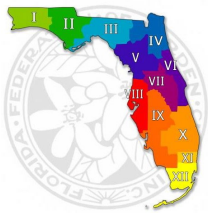
NAME/OFFICE	EMAIL	HOME & MOBILE
Tina Tuttle, President	ttuttle1954@gmail.com	850-341-2361
Christy Linke, 1st Vice President	clinke3173@aol.com	732-322-8392
Mary Whisler, 2nd Vice President	mary.whisler66@gmail.com	352-527-4447 352-212-6661
Leticia Gunn, 3rd Vice President	ldelatorregunn@gmail.com	786-953-8559 786-445-5125
Jennifer Barber, Recording Secretary	jdrwho.3@gmail.com	407-607-4500
Jana Walling, Treasurer	jipwfl@hotmail.com	850-656-8236 850-264-9627
Linda Feifarek-Johnson Corresponding Secretary	feif@bellsouth.net	352-498-5806 352-356-2751
Carolyn Lowry-Nation Parliamentarian	005ceesea@gmail.com	941-685-1853

The first FFGC newsletter was issued under the presidency of Miss Mary Compton during 1949-1951, as well as the first Blue Star Memorial Highway marker dedication ceremony in Key West. Highway beautification was incorporated into the FFGC program.

## DISTRICT DIRECTORS 2023-2025

District	Name	Email	Phone
I	Jenny Weber	jenweber1975@gmail.com	805-902-9060 H
II	Sue Meyer	osuemeyer@gmail.com	513-504-1679 C
III	Lana Arnold	iamag8tor@comcast.net	850-766-8207 C
IV	Sam Runyon	sgrunyon@gmail.com	904-524-3063 C
V	Carol Stevens	carolstevens1950@gmail.com	386-752-5307 H 386-365-7969 C
VI	Valerie Seinfeld	valseinfeld@aol.com	305-772-8617 H
VII	Gwen Carter	dabney50@aol.com	352-432-5208 H 352-223-2456 C
VIII	Phyllis Weber	pcweber@tampabay.rr.com	941-773-1018 C
IX	Susan Lawson	slawson921@gmail.com	239-282-2328 H 941-979-0615 C
X	Maria Wolfe	tcacad_registrar@yahoo.com	561-790-2851 H 561-386-4903 C
XI	Taryn Palo	tarynlyn@bellsouth.net	501-789-4318 C
XII	Susan Rodriguez	susan56athome@gmail.com	305-445-6351 H 305-439-3440 C

## DISTRICTS BY COUNTIES



- District I Escambia, Okaloosa, Santa Rosa, Walton
- District II Bay, Calhoun, Gadsden, Gulf, Holmes, Jackson, Liberty, Washington
- District III Franklin, Hamilton, Jefferson, Lafayette, Leon, Madison, Suwannee, Taylor, Wakulla
- District IV Baker, Bradford, Clay, Duval, Nassau, Putnam, St. Johns, Union
- District V Alachua, Citrus, Columbia, Dixie, Gilchrist, Hernando, Levy, Marion
- District VI Brevard, Flagler, Volusia
- District VII Lake, Orange, Osceola, Seminole, Sumter
- District VIII Hillsborough, Manatee, Pasco, Pinellas, Sarasota
- District IX Charlotte, Collier, Desoto, Hardee, Highlands, Lee, Polk
- District X Glades, Hendry, Indian River, Martin, Okeechobee, Palm Beach, St Lucie
- District XI Broward
- District XII Dade, Monroe

## ALPHABETICAL DIRECTORY OF THE BOARD OF DIRECTORS

The FFGC President is a member, *ex-officio*, of all committees except the Nominating Committee. Only Chairpersons are FFGC Board members unless committee members hold a Chairmanship for another position.

POSITION	NAME	ADDRESS	HOME (1 <sup>st</sup> ) & CELL (last)	EMAIL
President	Tina Tuttle	6755 Highway 99 Molino 32577-4048	850-341-2361	ttuttle1954@gmail.com
1st Vice President	Christy Linke	2909 Aston Ave Plant City 33566-9301	732-322-8392	clinke3173@aol.com
2nd Vice President	Mary Whisler	2755 N. Carnoustie Loop Lecanto 34461-6915	352-527-4447 352-212-6661	mary.whisler66@gmail.com
3rd Vice President	Leticia Gunn	8915 NE 9th Ave Miami, FL 33138	786-953-8559 786-445-5125	ldelatorregunn@gmail.com
Recording Secretary	Jennifer Barber	6537 Sinisi Dr Mount Dora 32757-7070	407-607-4500	jdrwho.3@gmail.com
Treasurer	Jana Walling	2121 Olivia Dr Tallahassee 32308-6164	850-264-9627	jipwfl@hotmail.com
Corresponding Secretary	Linda Feifarek-Johnson	PO Box 982 Steinhatchee 32359	352-498-5806 352-356-2751	feif@bellsouth.net
Parliamentarian	Carolyn Lowry-Nation	13207 Malachite Dr Lakewood Ranch 34211	941-685-1853	005ceesea@gmail.com
<b>DISTRICT DIRECTORS</b>				
I	Jenny Weber	9900 Norman Riley Rd. Holt 32564	850-902-9060	jenweber1975@gmail.com
II	Sue Myer	915 16th St Port St. Joe 32456	513-504-1679	osuemeyer@gmail.com
III	Lana Arnold	320 Spruce Creek Dr Tallahassee 32312-2821	850-766-8207	iamag8tor@comcast.net
IV	Sam Runyon	2001 Water Crest Dr Fleming Island 32003	904-524-3063	sgrunyon@gmail.com
V	Carol Stevens	5159 SW State Rd 247 Lake City 32024	386-752-5307 386-365-7969	carolstevens1950@gmail.com
VI	Valerie Seinfeld	2606 Bennington Pl DeLand 32720-1404	305-772-8617	valseinfeld@aol.com
VII	Gwen Carter	433 Shady Pine Ct Minneola 34715-5684	352-432-5208 352-223-2456	dabney50@aol.com
VIII	Phyllis Weber	6610 Meandering Way Lakewood Ranch 34202	941-773-1018	pcweber@tampabay.rr.com
IX	Susan Lawson	1613 NW 31st Place Cape Coral 33993-4874	239-282-2328 H 941-979-0615 C	Slawson921@gmail.com
X	Maria Wolfe	12346 Sawgrass Ct Wellington 33414	561-790-2851 561-386-4903	tcacad_registrar@yahoo.com

POSITION	NAME	ADDRESS	HOME (1 <sup>st</sup> ) & CELL (last)	EMAIL
XI	Taryn Palo	2432 NE 20th Terr Lighthouse Point 33064	501-789-4318	tarynlyn@bellsouth.net
XII	Susan Rodriguez	900 Coral Way Coral Gables 33134	305-445-6351 305-439-3440	susan56athome@gmail.com
<b>COMMITTEE CHAIRS (alpha by committee)</b>				
4-5 Star Members	Mulinare, Joanne	2461 Deloraine Trail Maitland, 32751-4018	407-628-0946	Joanne@mulinare.com
Adopt-A-Park	Quigley Mickey	2131 Karlburg Dr Pensacola, FL 32506	850-456-0890 850-255-1013	rangermick@bellsouth.net
Advisory Council	Hendon, Marge	11951 NE 52nd Pl Rd Silver Springs 34488-2424	352-625-3510 352-216-7479	llamatreksofflorida@hotmail.com
Advisory Council	Bates, Claudia	12257 NW 10th Pl Newberry 32669	352-317-2831	cbates727@gmail.com
Advisory Council	Hall, Carol	7614 White Fence Ln Tallahassee 32311-9201	850-402-3057 561-301-1911	clinnhall@mindspring.com
Advisory Council	Rand, Arlene	2337 Hampstead Ave Clermont 34711-5221	352-243-7103 352-220-2061	Arlene.rand25@gmail.com
Advisory Council	Angle, Sue	6972 Country Lakes Cir Sarasota 34243-3803	941-350-9784	Sueangle000@gmail.com
Advisory Council	Sillik, Jan	5707 Cedar Park Ln Jacksonville 32210-5246	904-772-1365 904-442-5220	gluegunjan@aol.com
Advisory Council	O'Donnell, Cindy	The Blake of Pensacola 448 Airport Blvd #206 Pensacola 32503	850-456-9740 850-572-7869	msodo@att.net
Advisory Council	Blake, Gloria	1200 S. Courtenay Pkwy #909 Merritt Island 32952	321-537-8060	seaclus@yahoo.com
Advisory Council	Schaag, Carolyn	22125 Drawbridge Dr Leesburg 34748-2303	352-365-6434	Carolyn.schaag@gmail.com
Affiliates	Berger, Donna	2950 SE Ocean Blvd 122-4 Stuart 34996-3552	772-214-8629	bergerdx2015@gmail.com
Arbor Day	Artz, Lynn	PO Box 937 Crawfordville 32326-0937	850-320-2158	lynn_artz@hotmail.com
Arboreta & Botanical Gardens	King, Jolene	3025 SE Pruitt Rd Port St. Lucie 34952-5908	772-337-0223	joleengardens@gmail.com
Awards	Arnold, Sandra	3420 SW 100th St Gainesville 32608-9063	(352) 870-6161	searnold6348@gmail.com



POSITION	NAME	ADDRESS	HOME (1 <sup>st</sup> ) & CELL (last)	EMAIL
Bartram Society of FL Co-Ch	Baillene, Kalia	136 Buchanan Cir. Satsuma 32189-2802	386-983-5108	kaliacb@yahoo.com
Birds. Butterflies, Bees, Bats	Decker, Jeri	5895 NW 121st Terr Coral Springs 33076	954-913-1616	jkenjeri@yahoo.com
Blue Star Memorial	Aristoff, Rosita	2844 SW Mariposa Cir Palm City 34990-6054	772-288-7270	aristoff@bellsouth.net
BOI Editor	Packard, Lisa	441 Wayne Ave Indialantic FL 32903	321-543-0638	lisacpackard@gmail.com
Brick Paths	White, Charlotte	1173 Deer Lake Cir Apopka 32712	407-461-2135	charlottewhite@gmail.com
Bylaws, Standing Rules Cmte	Hendon, Marge	11951 NE 52nd Pl Rd Silver Springs 34488-2424	352-625-3510 352-216-7479	llamatreksofflorida@hotmail.com
Calendar - FFGC Events	Feif-Johnson, Linda	P. O. Box 982 Steinhatchee 32359	352-498-5806 352-356-2751	feif@bellsouth.net
Chaplain	Nendick, Ed	258 Eagle Dr Panama City Beach 32407	630-605-6982	ednendick@gmail.com
Convention Chair	Weber, Jenifer	9900 Norman Riley Rd Holt 32564	850-902-9060	jenweber1975@gmail.com
Convention Co-Chair	Jogan, Gina	6727 Hwy 99 Molino 32577-4048	850-587-2621 850-324-9783	gvjogan@panhandle.rr.com
Convention Vice Chair	Keliher, Judy	2022 Downing Dr Pensacola 32505-1860	850-484-9172	MrMrsJFK@aol.com
Convention St Flower Show Chair	Jogan, Gina	6727 Hwy 99 Molino 32577-4048	850-587-2621 850-324-9783	gvjogan@panhandle.rr.com
Convention St Flower Show Vice Chair	Crawford, Ann	1201 Knollwood Dr Cantonment 32533	850-968-5645	rcrawford2@panhandle.rr.com
Convention Coordinator	Gladding, Connie	490 Myrtle Ave Green Cove Springs 32043	904-229-5651 904-229-5651	cdcglad@gmail.com
Coral Reef Restoration	Trbovich, Sharon	3914 Riviera Dr Coral Gables 33134-7133	305-443-1498 401-935-6709	skyeterriers1@gmail.com
Disney Contact	Kirkpatrick, Margaret	431 Newton Pl Longwood 32779-2229	407-788-6850	mmaui@cfl.rr.com
DSGC Unified Project	Goldberg, Daphna	3088 NW 28th Ave Boca Raton 33434	(561) 376-9295	dmkdaisy@yahoo.com
Dues Ambassador	Roberts, Sue	2441 Bar Harbor Bay Mount Dora 32757-8871	352-357-3712 352-255-3772	sue@georgesuerobersts.com

POSITION	NAME	ADDRESS	HOME (1 <sup>st</sup> ) & CELL (last)	EMAIL
Earth Steward Recog.	Siena, Kathleen	1979 S. Club Dr Wellington 33414-9093	561-371-3388	ksiena2000@gmail.com
EPAC	Johnston, Mona	2650 Aloe Avenue Coconut Creek 33063	954-975-9157 954-952-6203	12banger@bellsouth.net
FFSJ President	Jogan, Gina	6727 Hwy 99 Molino 32577-4048	850-587-2621 850-324-9783	gvjogan@panhandle.rr.com
FFGC (NGC) Environmental School Ch	Barbour, Lydia	1638 Falk Terrace SE Palm Bay 32909	703-282-8924	lydiabarbour@hotmail.com
FFGC (NGC) Gardening School Ch	Flanagan, Sally	312 Gleneagles Dr New Smyrna Beach 32168	386-428-3170	sfflan@aol.com
FFGC (NGC) Landscape Design Sch Ch	MacPherson, Sue	821 NE 19th Terr Ft. Lauderdale 33304	781-249-8905	rmacpham@me.com
FFGC (NGC) Flower Show School Chair	Hillson, Susan	8959 Via Prestigio W Wellington 33411	561-333-0740	susan.hillson@gmail.com
Finance Committee	Linke, Christy	2909 Aston Ave Plant City 33566	732-322-8392	clinke3173@aol.com
Floral Design Study	Griffin, Jan-Admin	3032 Sutton Woods Dr Plant City 33566	813-754-8685 813-716-6691	billjanggriffin@gmail.com
Floral Design Study	Kirkpatrick, Margaret	431 Newton Pl Longwood 32779-2229	407-788-6850	mmaui@cfl.rr.com
Florida Wildflower Liaison	Schaag, Carolyn	22125 Drawbridge Dr Leesburg 34748-2303	352-365-6434	carolyn.schaag@gmail.com
Flower Show Evaluation/ Awards	May, Barbara	4521 Barclay Fairway Wellington 33449	781-929-6504 561-304-0193	maydesign4521@gmail.com
Fun with Flowers	Palmieri, Emilie	2550 SE 5th St Pompano Beach 33062-6102	954-304-2957 954-942-7171	emiliepalmieri@bellsouth.net
Garden Therapy	Shira, Pat	2179 Longleaf Cir Lakeland 33810-8251	863-853-8299	dshira@tampabay.rr.com
Grants	Schaag, Carolyn	22125 Drawbridge Dr Leesburg 34748-2303	352-365-6434	carolyn.schaag@gmail.com
Habitat for Humanity and Master Gardener Liaison	Caren, Pat	14663 SW 155th Ave Brooker 32622	352-485-2666 352-339-3673	pmrc423@gmail.com
Hall of Fame	Lamoureux, Skip and Diane	9439 Preston Rd Brooksville 34601	352-587-3633	skip@verizon.net
HQ & Endowment	Roberts, Sue	2441 Bar Harbor Bay Mt. Dora 32757-8871	352-357-3712 352-255-3772	sue@georgesueroberts.com
HQ Floral Design	Chodosh, Margaret and Lorene Junkin	2026 NW 26th St Gainesville 32605	352-665-2328	lichod@gmail.com
HQ Grounds	White, Charlotte	1173 Deer Lake Cir Apopka 32712	407-461-2135	charlottewhite@gmail.com

POSITION	NAME	ADDRESS	HOME (1 <sup>st</sup> ) & CELL (last)	EMAIL
Historian	Bogard, Sue	1609 SW Fifth Court Fort Lauderdale 33312	954-205-4963	slbogard@aol.com
Horticulture	Johnston, Mona	29 Clearview Ct. N. Palm Coast 32137-8345	386-446-0341	12banger@bellsouth.net
Insurance	Vatalaro, Michele	14717 Clarendon Dr Tampa 33624	813-992-2626	Michele.vatalaro@hotmail.com
Invasive Species	Jones, Inger	2112 NE 44th St Lighthouse Point 33064	954-649-9310	mjinger@att.net
Junior Garden Club	Davis, Brenda	2270 N. Volusia Point Hernando 34442	904-613-9341	cresseycaligus@gmail.com
Legislative Positions & Policies and Legal	Cody, Mary Ann	5801 N. Ocean Blvd #210 Ocean Ridge 33435		mcginma@nycap.rr.com
Life Memberships	Lamoureux, Skip and Diane	9439 Preston Rd Brooksville 34601	352-587-3633	skip@verizon.net
Membership Recruitment	Linke, Christy	2909 Aston Ave Plant City 33566-9301	732-322-8392	clinke3173@aol.com
Membership Retention	Linke, Christy	2909 Aston Ave Plant City 33566	732-322-8392	clinke3173@aol.com
National Garden Week	Blanca Longo Rancourt	17900 Wagon Wheel Ln Port St Lucie FL 34987	305-281-3335	Blonogo4042@aol.com
NGC & DSGC Youth Contests	Lynch, Sandra	333 Sunset Dr #1107 Ft. Lauderdale 33301	954-463-0246 954-401-8912	sashandbob@aol.com
NGC President's Special Project Liaison	TBA			
Parks-Trails-Greenways	Quigley, Mickey	2131 Karlburg Dr Pensacola, FL 32506	850-456-0890 850-255-1013	rangermick@bellsouth.net
Penny Pines	Finn, Andrea	1840 Old Tomoka Rd West Ormond Beach 32174-6715	386-677-2630	finn1840@bellsouth.net
Photographer	Shira, Pat	2179 Longleaf Cir Lakeland 33810-8251	863-853-8299	dshira@tampabay.rr.com
Pillar of Pride	Lamoureux, Skip and Diane	9439 Preston Rd Brooksville 34601	352-587-3633	skip@verizon.net
Planned Giving	Schaag, Carolyn	22125 Drawbridge Dr Leesburg 34748-2303	352-365-6434	carolyn.schaag@gmail.com
Programs & Speakers	Gahn, Peggy	1236 42nd Ave Vero Beach 32960-3867	772-562-3936 772-321-8033	<a href="mailto:peggygahn747@gmail.com">peggygahn747@gmail.com</a>
Protocol	King, Jolene	3025 SE Pruitt Rd Port St. Lucie 34952-5908	772-337-0223	joleengardens@gmail.com
Reclamation & Recycling	Stevens, Carolyn	733 2nd Ave No. Jacksonville Beach 32250	904-631-3395	carolynhstevens@gmail.com

<b>POSITION</b>	<b>NAME</b>	<b>ADDRESS</b>	<b>HOME (1<sup>st</sup>) &amp; CELL (last)</b>	<b>EMAIL</b>
Roadside Beautification & Paths of Sunshine	Luedeman, Brenda	P.O. Box 9438 Winter Haven 33883-9438	863-207-3330	bkluedeman@gmail.com
Scholarship – DSGC/NGC	Adams, Mary	2844 Highland View Cir Clermont 34711-5896	352-536-1781 352-350-3256	maryadams3988@aol.com
Scholarship - FFGC	Purvis, Helen	2111 Olivia Dr Tallahassee 32308-6164	850-251-7171	jpurvis77@comcast.net
Scouting Liaison	Barber, Jennifer	6537 Sinisi Dr Mount Dora 32757-7070	407-607-4500	Jdrwho.3@gmail.com
SEEK Conference	Seymore-White, Jennifer	4442 Sierra Ct Tallahassee 32309	352-215-7659	jlwhiteuf@gmail.com
Short Course - Central UF	Binello, Carol	2124 SE 30th Pl Gainesville 32641	352-215-9190	carolannbinello@gmail.com
Short Course - North	Connor, Joanne	1901 Catamaran Dr Navarre 32566	850-512-9755	ronjoconnor@bellsouth.net
Short Course - Tropical	Wolfe, Maria	12346 Sawgrass Ct Wellington 33414	561-790-2851 561-386-4903	tcacad_registrar@yahoo.com
Smokey Bear-Woodsy Owl	Anderson, Jill	8014 12th Avenue S. St. Petersburg 33707-2709	727-798-1970	jillandersn@aol.com
Social Media	Seinfeld, Valerie	2606 Bennington Pl DeLand 32720-1404	305-772-8617	valseinfeld@aol.com
Strategic Planning	Gladding, Connie	490 Myrtle Ave Green Cove Springs 32043	904-229-5651 904-229-5651	cdcglad@gmail.com
The Florida Gardener-Editor	Packard, Lisa	441 Wayne Ave Indialantic FL 32903	321-543-0638	floridagardener@outlook.com
Tours & Travel	Atkinson, Shelley	2522 Capital Cir NE Ste. 14 Tallahassee 32308	850-386-7327 ext. 208	satkinson@funseas.com
Trees & Reforestation	Spieker, Kat	1530 Royal Palm Dr Niceville 32578-3529	850-678-9898 850-687-6381	spkfreedom@embarqmail.com
Tri-Council President/ Liaison to FFGC	Luedeman, Brenda	P. O. Box 9438 Winter Haven 33883-9438	863-207-3330	bkluedeman@gmail.com
Virtual Platform				
Website Editor	Roberts, Sue	2441 Bar Harbor Bay Mt. Dora 32757-8871	352-357-3712 352-255-3772	sue@georgesueroberts.com
Wekiva Bldg & Maint.	Whisler, Mary	2755 N. Carnoustie Loop Lecanto 34461-6915	352-527-4447 352-212-6661	mary.whisler66@gmail.com
Wekiva Youth Camp	Whisler, Mary	2755 N. Carnoustie Loop Lecanto 34461-6915	352-527-4447 352-212-6661	mary.whisler66@gmail.com

POSITION	NAME	ADDRESS	HOME (1 <sup>st</sup> ) & CELL (last)	EMAIL
Wekiva Youth Camp Vice Chairman	Villareal-Dabbs, Devon	12185 Centralia Rd Weeki Wachee 34614	813-299-5962	campwekivalit@gmail.com
Wekiva Treasurer	Shaw, Gail	17410 W. Carnegie Cir Ft Myers 33967	239-464-4235	gail17410@comcast.net
100th special project	Jodoin, Judi	100 Lake Fairgreen Cir New Smyrna Beach 32168	386-428-5853 386-689-8432	jodoins@juno.com

Life Membership was established at \$50 under the presidency of Mrs. Halle Cohen during 1951-1953, as well as the first publication of the official FFGC magazine—*the Florida Gardener*.

**COMMITTEE ASSIGNMENTS BY CHAIRPERSON'S NAME**  
(ALPHABETICALLY)

CHAIR	EMAIL	COMMITTEE
Adams, Mary	maryadams3988@aol.com	Scholarship - DSGC/NGC
Anderson, Jill	jillandersn@aol.com	Smokey Bear-Woodsy Owl
Aristoff, Rosita	aristoff@bellsouth.net	Blue Star Memorial
<b>Arnold, Sandra</b>	<b>searnold6348@gmail.com</b>	<b>Awards</b>
Artz, Lynn	lynn_artz@hotmail.com	Arbor Day
Atkinson, Shelley	satkinson@funseas.com	Tours & Travel
Baillene, Kalia	kaliacb@yahoo.com	Bartram Society of FL Co-Ch
Barber, Jennifer	jdrwho.3@gmail.com	Scouting Liaison
Barbour, Lydia	lydiabarbour@hotmail.com	FFGC (NGC) Environmental School Ch
Berger, Donna	bergerdx2015@gmail.com	Affiliates
Binello, Carol	carolannbinello@gmail.com	Short Course - Central UF
Bogard, Sharon	sharonbogard@aol.com	Historian
Caren, Pat	pmrc423@gmail.com	Habitat for Humanity and Master Gardener Liaison
Chodosh, Margaret	lichod@gmail.com	HQ Floral Design
Cody, Mary Ann	mcginnma@nycap.rr.com	Legislative Positions & Policies and Legal
Connor, Joanne	ronjoconnor@bellsouth.net	Short Course - North
Crawford, Ann	rcrawford2@panhandle.rr.com	Convention St Flower Sh V Ch
Davis, Brenda	cresseycaligus@gmail.com	Junior Garden Club
Decker, Jeri	jkenjeri@yahoo.com	Birds. Butterflies, Bees, Bats
Feif-Johnson, Linda	feif@bellsouth.net	Calendar - FFGC Events
Finn, Andrea	finn1840@bellsouth.net	Penny Pines
Flanagan, Sally	sfflan@aol.com	FFGC (NGC) Gardening Schl Ch
Gahn, Peggy	Peggygahn747@gmail.com	Programs & Speakers
Gladding, Connie	cdcglad@gmail.com	Convention Coordinator, Strategic Planning Chair
<b>Goldberg, Daphna</b>	<b>dmkdaisy@yahoo.com</b>	<b>Deep South Unified Project</b>
Griffin, Jan-Admin	billjangriffin@gmail.com	Floral Design Study
Hendon, Marge	llamatreksofflorida@hotmail.com	Advisory Council Bylaws, Standing Rules Cmte
<b>Hillson, Susan</b>	<b>susan.hillson@gmail.com</b>	<b>FFGC Chair Flower Show School</b>
Jodoin, Judi	jodoins@juno.com	100th special project
Jogan, Gina	gvjogan@panhandle.rr.com	Convention Co-Chair Convention St Flower Show Ch FFSJ President
Johnston, Mona	12banger@bellsouth.net	EPAC, Horticulture
Jones, Inger	mjinger@att.net	Invasive Species

CHAIR	EMAIL	COMMITTEE
Junkin, Lorene	lorenepaul@mindspring.com	HQ Floral Design
Keliher, Judy	MrMrsJFK@aol.com	Convention Vice Ch
King, Jolene	joleengardens@gmail.com	Arboreta & Botanical Gardens Protocol Strategic Planning Committee
Kirkpatrick, Margaret	mmaui@cfl.rr.com	Disney Contact, Floral Study
Lamoureux, Skip and Diane	skip@verizon.net	Hall of Fame, Life Memberships & Pillar of Pride
Linke, Christy	clinke3173@aol.com	Finance Committee Membership Recruitment & Retention Strategic Planning Committee
Luedeman, Brenda	bkluedeman@gmail.com	Tri-Council Pres/ Liaison FFGC Roadside Beautification & Paths of Sunshine
Lynch, Sandra	sashandbob@aol.com	NGC & DSGC Youth Contests
MacPherson, Sue	rmacpham@me.com	FFGC (NGC) Landscape Design Sch
May, Barbara	maydesign4521@gmail.com	Flower Show Evaluation/ Awards Strategic Planning Committee
Mulinare, Joanne	Joanne@mulinare.com	4-5 Star Members Strategic Planning Committee
Nendick, Ed	ednendick@gmail.com	Chaplain
Packard, Lisa	lisacpackard@gmail.com	BOI Editor, <i>The Florida Gardener</i> , Editor, Awards assist, Web asst Strategic Planning Committee
Palmieri, Emilie	emiliepalmieri@bellsouth.net	Fun with Flowers
Purvis, Helen	jpurvis77@comcast.net	Scholarship – FFGC, SPC
Quigley, Mickey	rangermick@bellsouth.net	Adopt-A-Park, Parks-Trails-Greenways
<b>Rancourt, Blanca Longo</b>	<b>Blonogo4042@aol.com</b>	<b>National Garden Week</b>
Roberts, Sue	sue@georgesueroberts.com	Dues Ambassador, HQ & Endowment, Website Editor
Schaag, Carolyn	carolyn.schaag@gmail.com	Florida Wildflower Liaison Grants, Planned Giving
Seinfeld, Valerie	valseinfeld@aol.com	Social Media Strategic Planning Committee
Seymore-White, Jennifer	jlwhiteuf@gmail.com	SEEK Conference
Shaw, Gail	gail17410@comcast.net	Wekiva Treasurer
Shira, Pat	dshira@tampabay.rr.com	Garden Therapy, Photographer
Siena, Kathleen	ksiena2000@gmail.com	Earth Steward Recognition
Spieker, Kat	spkfreedom@embarqmail.com	Trees & Reforestation
Stevens, Carolyn	carolynhstevens@gmail.com	Reclamation & Recycling
Trbovich, Sharon	skyeterriers1@gmail.com	Coral Reef Restoration
<b>Vatalaro, Michele</b>	<b><u><a href="mailto:Michele.vatalaro@hotmail.com">Michele.vatalaro@hotmail.com</a></u></b>	<b>Insurance</b>

CHAIR	EMAIL	COMMITTEE
Villareal-Dabbs, Devon	campwekivalit@gmail.com	Wekiva Youth Camp Vice Ch
Weber, Jenifer	jenweber1975@gmail.com	Convention Chair
Whisler, Mary	mary.whisler66@gmail.com	Wekiva Building & Maintenance Wekiva Youth Camp
White, Charlotte	charlottewhite@gmail.com	Brick Paths, HQ Grounds
Wolfe, Maria	tcacad_registrar@yahoo.com	Short Course - Tropical

**Bylaws Committee: 8 members**

Chair, Marge Hendon, Immediate Past Pres  
 Pres Tina Tuttle  
 1VP Christy Linke  
 Mary Whisler  
 Rosita Aristoff  
 Linda Feifarek-Johnson  
 Inger Jones  
 Parliamentarian Carolyn Lowry-Nation (advisory)

**Headquarters and Endowment Committee:  
9 members**

Chair: Sue Roberts  
 Pres Tina Tuttle  
 1VP Christy Linke  
 Claudia Bates, former president  
 Jo Ann Guise  
 Gwen Carter, Secretary  
 Treasurer Jana Walling  
 Lana Arnold  
 Joanne Mulinare  
 Charlotte White, Grounds Chair

**FINANCE COMMITTEE TEAM**

Chair: 1VP Christy Linke  
 Pres Tina Tuttle  
 2VP Mary Whisler  
 3VP and Secretary Leticia Gunn  
 Treasurer Jana Walling  
 Claudia Bates, FFSJ and Past Pres  
 Carolyn Schaag, TriCouncil of FFGC, Past Pres  
 Sue Roberts, H&E Chair

**Strategic Planning Committee: 9 members**

Chair: Connie Gladding  
 Pres Tina Tuttle  
 1VP Christy Linke  
 2VP Mary Whisler  
 3VP Leticia Gunn  
 Helen Purvis  
 Barbara May  
 Joanne Mulinare  
 Jolene King  
 Valerie Seinfeld  
 Lisa Packard

**Wekiva Committee**

Chairman: 2VP Mary Whisler  
 Vice Chairman: Devon Villereal-Dabb  
 Treasurer: Gail Shaw  
 Waterfront (swim, lifeguards, etc.)  
     Mandy Howell  
 Critter Camp (1st and 2nd grades)  
     Mandy Howell  
 Leaders in Training (9th grade):  
     Devon Villereal Dabb  
 Primitive Camping (7th Grade): Lindsay Loftin  
 Canoeing/Environmental Education (8th grade):  
     Kelly Hartman  
 Crafts: Julie Valentine  
 Nature: Kathy Rigling  
 Wekiva Volunteer Training: 3VP Leticia Gunn  
 Website: Chas Barber  
 Registrar: Barbara Fowler  
 Nurse Coordinator: Nancy Steinbuechler



**ADVISORY COMMITTEE**  
(former FFGC presidents)

<p><b>Marge Hendon, Chair</b> 11951 NE 52nd Place Silver Springs 34488-2424 352-625-3510 h 352-216-7479 c llamatreksoflorida@hotmail.com</p>	<p>Carol Hall 7614 White Fence Ln Tallahassee 32311-9201 <a href="mailto:clinnhall@mindspring.com">clinnhall@mindspring.com</a> 850-402-3057 h 561-301-1911 c</p>
<p>Claudia Bates 12257 NW 10<sup>th</sup> Place Newberry 32669 cbates727@gmail.com 352-317-2831</p>	<p>Cindy O'Donnell 411 Bunker Hill Dr Pensacola 32506-5631 msodo@att.net 850-456-9740 h 850-572-7869 c</p>
<p>Arlene Rand 2337 Hampstead Ave Clermont 34711-5221 <a href="mailto:Arlene.rand25@gmail.com">Arlene.rand25@gmail.com</a> 352-243-7103 h 352-220-2061 c</p>	<p>Gloria Blake 1200 S. Courtenay Pkwy #909 Merritt Island 32952 <a href="mailto:seaclus@yahoo.com">seaclus@yahoo.com</a> 321-537-8060</p>
<p>Sue Angle 6972 Country Lakes Cir Sarasota 34243-3803 <a href="mailto:Sueangle000@gmail.com">Sueangle000@gmail.com</a> 941-350-9784 c</p>	<p>Carolyn Schaag 22125 Drawbridge Dr Leesburgh 34748-2303 <a href="mailto:Carolyn.schaag@gmail.com">Carolyn.schaag@gmail.com</a> 352-365-6434</p>
<p>Jan Sillik 5707 Cedar Park Ln Jacksonville 32210-5246 <a href="mailto:gluegunjan@aol.com">gluegunjan@aol.com</a> 904-772-1365 h 904-442-5220 c</p>	

An FFGC-sponsored bill naming the Sabal palm as Florida's  
official tree passed under the presidency of  
1953 - 1955 President Mrs. Eugene A. Smith.

## PAST PRESIDENTS OF FFGC, INC. (\*Deceased)

*Mrs. Joseph R. Elliott	1925-1927
*Mrs. Arthur G. Cummer	1927-1929
*Mrs. Edwin. Riggs	1929-1931
*2nd Lt. Mary N. TenErick	1931-1933
*Mrs. Robert A. Patton (Mrs. William W. Fielder)	1933-1935
*Mrs. M. M. Parish	1935-1937
*Mrs. Porter Baldwin	1937-1939
*Mrs. Harry Griffin	1939-1941
*Mrs. W. Covington	1941-1945
*Mrs. Merle B. Mann	1945-1947
*Mrs. Karl A Bickel	1947-1949
*Mrs. Mary Compton	1949-1951
*Mrs. Halle Cohen	1951-1953
*Mrs. George L. Sogg (Mrs. Eugene A. Smith)	1953-1955
*Mrs. John R. Parkinson	1955-1957
*Mrs. Vernon L. Conner	1957-1959
*Mrs. Phillip Zenn (Mrs. R. Mayes, Jr.)	1959-1961
*Mrs. Jack W. Dunlap	1961-1963
*Louise Hewlett	1963-1965
*Van Blanchard	1965-1967
*Ellen Griffin	1967-1969
*Hazel Dillingham	1969-1971
*Anne Gurke	1971-1973
*Berne Davis	1973-1975
*Velma Gwinn	1975-1977
*Jean Bates Villareal	1977-1979
*Ella Wood	1979-1981
*Virginia Jordan	1981-1983
*Hazel Simmons Hodges	1983-1985
*Betty Williams	1985-1987
*Wini Ekman	1987-1989
*Elise Haymans	1989-1991
*Addie Lou Harris	1991-1993
Beth Wilson	1993-1995
*Marion Hilliard	1995-1997
Jo Williams	1997-1999
Carolyn Schaag	1999-2001
Gloria Blake	2001-2003
*Joan W. Pryor	2003-2005
*Joan Ochs	2005-2007
Margaret "Cinny" O' Donnell	2007-2009
Carol L. Hall	2009-2011
Jan Sillik	2011-2013
Sue Angle	2013-2015
Arlene Rand	2015-2017
Claudia Bates	2017-2019
*Al Latina	2019-2021
Marjorie (Marge) Hendon	2021-2023

## DISTRICT I – GENERAL INFORMATION

I

**District Director, Jenny Weber**

**Assistant District Director:**

**Counties:** Escambia, Okaloosa, Santa Rosa, Walton

**Garden Clubs & Presidents:** Azalea, DeFuniak Springs, Dogwood Garden Club of Gulf Breeze, Garnier Beach Garden Club (Ft. Walton Beach), Green Thumb Garden Club, Inc. Miramar Beach/Santa Rosa Beach, Honeysuckle Garden Club of Molino, Milton Garden Club, Navarre Garden Club, Pensacola Federation of Garden Clubs, and Valparaiso Garden Club

**Members:** 626

**Flower:** *Sarracenia Flava* (Pitcher Plant)

**Butterfly:** Eastern Tiger Swallowtail

**Color:** Yellow Green

### CLUB PRESIDENTS

Azalea GC of Pace, Rebecca Sherman .....[rebeccasherman25@gmail.com](mailto:rebeccasherman25@gmail.com)  
DeFuniak Springs GC, Mary Flack.....[mzflack@gmail.com](mailto:mzflack@gmail.com)  
Destin Garden Club, Lee Vanderpool.....[leev4@cox.net](mailto:leev4@cox.net)  
Dogwood GC of Gulf Breeze, Linda Henderson.....[henderson9364@outlook.com](mailto:henderson9364@outlook.com)  
Garnier Beach GC, Lynda Penry .....[lynda\\_1@cox.net](mailto:lynda_1@cox.net)  
Green Thumb GC, Inc., Lori Echols .....[gtgcloriechols@gmail.com](mailto:gtgcloriechols@gmail.com)  
Milton Garden Club, Inc., Patricia (Pat) Cummins.....[findpatcummins@gmail.com](mailto:findpatcummins@gmail.com)  
Honeysuckle GC, Ann Crawford.....[rcrawford2@panhandle.rr.com](mailto:rcrawford2@panhandle.rr.com)  
Navarre GC, Carolyn McLaughlin .....[ramcwm@bellsouth.net](mailto:ramcwm@bellsouth.net)  
Pensacola FGC, Suzi Matteson .....[smatteson1974@gmail.com](mailto:smatteson1974@gmail.com)  
Valparaiso GC, Jim Conlee.....[jimdiconlee@cox.net](mailto:jimdiconlee@cox.net)

## DISTRICT II – GENERAL INFORMATION

II

**District Director, Sue Meyer**

**Assistant District Director:** Sarah Darden (299) 942-1414 | [srdarden@hotmail.com](mailto:srdarden@hotmail.com)

**Counties:** Bay, Calhoun, Gadsden, Gulf, Holmes, Jackson, Liberty, Washington

**Garden Clubs & Presidents:** Chipley, Gulf Beach, Lynn Haven, Panama City, Port St. Joe, Sneads Carlise Rose, Wausau

**Members:** 273

**Flower:** Camellia

**Wildflower:** Coreopsis

**Butterfly:** Monarch

**Color:** Green

### CLUB PRESIDENTS

Chipley GC, Gwenth Collins .....(850) 260-4949 | [gwenh13@aol.com](mailto:gwenh13@aol.com)  
Gulf Beach GC, Donna Schlosser.....(404) 357-0633 | [beachlady204@gmail.com](mailto:beachlady204@gmail.com)  
Lynn Haven GC, Pat Wood.....(603) 738-8617 | [pwood6681@gmail.com](mailto:pwood6681@gmail.com)  
Panama City GC, Jodi Moore .....(850) 348-7851 | [jodimoore9194@gmail.com](mailto:jodimoore9194@gmail.com)  
Port St. Joe GC, Leesa Haire.....(850) 501-2544 | [doctorljh@gmail.com](mailto:doctorljh@gmail.com)  
Sneads Carlisle Rose GC, Kaye Brown .....(850) 209-4734 | [superkitty75@yahoo.com](mailto:superkitty75@yahoo.com)  
Wausau GC, Cindy Simonson .....(850) 814-7019 | [simonsonlb2@att.net](mailto:simonsonlb2@att.net)

## DISTRICT III – GENERAL INFORMATION

III

**District Director, Lana Arnold**

**Assistant Director, Susan Weaver** (850) 815-5314 | susanbweaver@comcast.net

**Counties:** Franklin, Hamilton, Jefferson, Lafayette, Leon, Madison, Suwannee, Taylor, Wakulla

**Members:** 786

**Garden Clubs & Presidents:** Live Oak, Madison, Monticello, Perry, Steinhatchee, Tallahassee, Wakulla County

**Flower & Wildflower:** *Hemerocallis* (Daylily)

**Butterfly:** Eastern Tiger Swallowtail

**Color:** Blue Green

### CLUB PRESIDENTS

Tallahassee GC, Susan Weaver .....850-445-8796 | susanbweaver@comcast.net  
Monticello GC, Jan Munn.....850-294-4076 | james\_munn@msn.com  
Live Oak GC, Lucille Heinrich .....386-362-5995 | lucille.heinrich@aol.com  
Madison GC, Stephanie Ruff.....850-464-8999 | stepruff@centurylink.net  
Wakulla GC, Diane Amburn .....330-319-5124 | Dianne.amburn@att.net  
Sarasota Garden Club, Kelly Goodwin .....klgbrg@me.com  
Steinhatchee GC, Mardy Freeman.....352-215-7206 | billandmardyfreeman@gmail.com  
Perry GC, Joanna Albritton.....850-843-5228 | albrittonjoanna@aol.com

## DISTRICT IV – GENERAL INFORMATION

IV

**District Director, Sam Runyon**

**Assistant Director, Steven Davies** | stmr Davies@gmail.com

**Counties:** Baker, Bradford, Clay, Duval, Nassau, Putnam, St. Johns, Union

**Members:** 1234

**Garden Clubs & Presidents:** Alligator Creek, Bartram, Callahan, Fleming Island, Garden Club of the Lakes, Green Cove Springs, Jacksonville, Middleburg, Orange Park, Palatka, Ribault, St. Augustine

**Flower:** Gardenia

**Wildflower:** Redbud

**Butterfly:** Zebra Longwing

**Color:** Blue

### CLUB PRESIDENTS

Alligator Creek, Tracey Meadows .....motmeadows@yahoo.com  
Bartram Trail, Karen Reilly, Co-president .....gypsea42@gmail.com  
    Kathye Reilly, Co-president.....kathyeyeslife@att.net  
Callahan GC, Paula Schutte, President .....far333artz@gmail.com  
Fleming Island GC, Lou-Ann Jochenboeke, President .....loujo13@yahoo.com  
Green Cove Springs GC, Jean Watson, Co-president.....jean.watson@comcast.net  
    Care Valteau, Co-president.....care.valteau@gmail.com  
Jacksonville GC, Tiffany Davis, President .....tiffanydavis@yahoo.com  
    Denise Reagan, Executive Director.....denisereagan@gardenclubjax.org  
Lakes GC, Marian Norris, President.....marian26.2@att.net  
Middleburg GC, Nicole Pilliod, President .....nilyti@yahoo.com  
Orange Park GC, Kay Earhart, President .....earhartk@gmail.com

Palatka GC, Palmer Kinser, President .....pal\_kin@msn.com  
Ribault GC, Eileen Zebroski, President .....emzebroski@aol.com  
St. Augustine GC, Ginny Pierucci, Co-president .....ginnypeirucci@gmail.com  
    Kai Long, Co-president.....klong824@gmail.com  
Switzerland GC, Dianne Battle, President .....battled@gmail.com

## DISTRICT V - GENERAL INFORMATION

V

### District Director, Carol Stevens

**Assistant District Director:** Sandra Arnold (352) 870-6161 | [searnold6348@gmail.com](mailto:searnold6348@gmail.com)

**Counties:** Alachua, Citrus, Columbia, Dixie, Gilchrist, Hernando, Levy, Marion

**Members:** 708

**Garden Clubs & Presidents:** Brooksville, Citrus, Crystal River, Floral City, Four Seasons, Gainesville, Homosassa River, Inverness, Lake City, McIntosh Seedings, Newberry, Pioneer,

**Flower:** Daylily

**Wildflower:** *Phlox drummondii* (Phlox)

**Butterfly:** Eastern Tiger Swallowtail

**Color:** Blue Violet

### CLUB PRESIDENTS

Brooksville GC, Kathy Schemmel.....Kathy.schemmel@gmail.com | 269-221-9517

Citrus GC, Lesly Smith.....leslybeth326@gmail.com | 307-256-3082

HC of Crystal River, Nancy Schneider .....nschnei624@gmail.com | 617-605-2116

Four Seasons GC, Jackie Klein.....JacquelineKlein@bellsouth.net

Floral City GC, Janie Stewart .....onesong2010@bellsouth.net | 954-557-5982

Gainesville GC | Jo Lee Houlihan.....joleew@yahoo.com | 954-410-6454

## DISTRICT VI - GENERAL INFORMATION

VI

### District Director, Valerie Seinfeld

**Assistant District Director:** Debra Griffith (386) 624-6555 c | (318) 638-4502 h | [mzgriffman@cfl.rr.com](mailto:mzgriffman@cfl.rr.com)

**Counties:** Brevard, Flagler, Volusia

**Garden Clubs:** Cherry Laurel, Cocoa-Rockledge, Council of Garden Clubs of the Halifax District, DeLand, De Leon Springs, Deltona Garden Club, Garden Club By-the-Sea, Garden Club of Halifax Country, Indian Harbour Beach, Melbourne, New Smyrna Beach, Ormond Beach, Palm Coast, Port Malabar, South Peninsula, Tillandsia, Titusville

**Members:** 926

**Flower & Wildflower:** Yellow Hibiscus

**Butterfly:** Orange Barred Sulphur

**Color:** Violet

### CLUB PRESIDENTS

Cherry Laurel GC, Terri Malia .....386-307-4331 | terrimalia@gmail.com

Cocoa-Rockledge GC, Cindy Griswold .....817-939-8861 | cindyg@mac.com

CGC of the Halifax District, Nanette Baker.....407-327-8840 | nan@cumbies.com

DeLeon Springs GC, Debra Griffith .....318-638-4502 | mzgriffman@cfl.rr.com

Deltona GC, Anna Marie Sarich .....386-473-2001 | annas@deltonagardenclub.com

Garden Club By-the-Sea, Jeri Ronaldson.....	321-536-3183		JeriRonaldson@gmail.com
The GGC at Palm Coast, Inc., Denise A. Garcia.....	630-650-6701		Ry1Lin2@gmail.com
The GC of DeLand, Inc., Marshall Rawson .....	703-568-0008		marshallrawson@gmail.com
GC of the Halifax Country, Marian Tomlin .....	386 299 0204		marianstomblin@aol.com
Indian Harbour Beach GC, Linda Kuhl.....	908-892-4426		koolkottage64@gmail.com
Melbourne GC, Lydia Barbour .....	703-282-8924		lydiabarbour@hotmail.com
New Smyrna Beach GC, Inc., Marty Sibley .....	407-765-6620		msibley@cfl.rr.com
Ormond Beach GC, Susan McLane-Maxwell.....	267-981-3362		susanmm1950@gmail.com
Port Malabar GC, Becky Savage .....	405-315-2650		bsavage2011@gmail.com
South Peninsula GC, Marty Grimshaw .....	386-868-0442		4martygrimshaw@gmail.com
Tillandsia GC, Jane Eddy.....	386-453-5934		janeedy1@hotmail.com
Titusville GC, Ellen Malloy.....	805-512-4181		ellenmalloy@hotmail.com

## DISTRICT VII – GENERAL INFORMATION

VII

### District Director, Gwen Carter

**Assistant District Director:** Pat Neff (610) 220-5903 | [prneff04@verizon.net](mailto:prneff04@verizon.net)

**Counties:** Lake, Orange, Osceola, Seminole, Sumter

**Garden Clubs & Presidents:** Bloom & Grow, Camellia, Clermont, Creative Arts, Foliage, Ixora, Lady Lake, Lakes & Hills, Orlando, Palm Garden, Spring Valley, Sweetwater Oaks, Wildflowers D7, Windermere, Winter Park

**Members:** 694

**Flower:** Hibiscus (all varieties)

**Wildflower:** Coreopsis

**Butterfly:** Monarch

**Color:** Red Violet

### CLUB PRESIDENTS

Bloom and Grow GS, Pres., Brenda Knowles .....	brendaknowles1257@gmail.com
Camellia GC, President, Regina Doherty .....	<a href="mailto:queen_reggie@hotmail.com">queen_reggie@hotmail.com</a>
Clermont GC, President, Gwen Carter .....	<a href="mailto:dabney50@aol.com">dabney50@aol.com</a>
Creative Arts GC, President, Penny Decker .....	<a href="mailto:pennyfloralart@earthlink.net">pennyfloralart@earthlink.net</a>
Foliage GC of Apopka, President, Pat D'Amico .....	<a href="mailto:pgdamico0715@gmail.com">pgdamico0715@gmail.com</a>
Ixora of Sanford GC, President Ingrid Dodd .....	<a href="mailto:Ingrid.dodd@yahoo.com">Ingrid.dodd@yahoo.com</a>
Lady Lake GC, President Susan Cangialosi.....	<a href="mailto:susancangialosi@aol.com">susancangialosi@aol.com</a> .
Lakes and Hills GC, Pres., Betsy Rice .....	ricebetsy2048@gmail.com
Orlando GC, President, Rez Perez.....	<a href="mailto:perez.rey1@gmail.com">perez.rey1@gmail.com</a>
Palm GC, President June Parrish .....	june32778@comcast.net
Spring Valley GC, President, Denise Smith.....	<a href="mailto:redpsu1@aol.com">redpsu1@aol.com</a>
Sweetwater Oaks, GC, Lynn Griffis.....	griffislynn@yahoo.com
Wildflowers D7, President, Noreen Engstrom.....	<a href="mailto:nnengstrom@aol.com">nnengstrom@aol.com</a>
Windermere GC, President Vicki Hearst.....	<a href="mailto:vhearst@cfl.rr.com">vhearst@cfl.rr.com</a>
Winter Park GC, President, Cynthia Pesch .....	cpesch@cfl.rr.com

## DISTRICT VIII – GENERAL INFORMATION

VIII

### District Director, Phyllis Weber

**Assistant District Director:** Michelle James (813) 835-3442 | [michelle@nerdygirls.net](mailto:michelle@nerdygirls.net)

**Counties:** Hillsborough, Manatee, Pasco, Pinellas, Sarasota

**Garden Clubs & Presidents:** Apollo Beach, Clearwater, Dade City, Davis Islands, Dunedin, Garden Club at Hunter's Green, Gardeners Out East, Lakewood Ranch, Lemon Bay, Manatee River, New Port Richey, Palm Harbor\*\*\*, Plant City, Sarasota, St. Petersburg, Sunset Park, Tampa Bay Golf and Country Club\*\*\*, Tampa Federation of Garden Club Circles, Tarpon Springs, Temple Terrace, Valrico, Venice Area

**Members:** 1533

**Flower:** Hibiscus

**Wildflower:** *Rudbeckia hirta*

**Butterfly:** Zebra Longwing

**Color:** Red

## CLUB PRESIDENTS

Apollo Beach GC, Paula Olesen..... [apollobeachgarenclub@gmail.com](mailto:apollobeachgarenclub@gmail.com)  
 Clearwater Garden Club, Paul Keleti ..... kelti@abcglobal.net  
 Dade City Garden Club, Mona Goossens ..... monagoossen@hotmail.com  
 Davis Island Garden Club, Marie Nazareth ..... marienaz1@hotmail.com  
 Dunedin Garden Club, Briony Tomalesky ..... [tomeleskybriony@yahoo.com](mailto:tomeleskybriony@yahoo.com)  
 Gardeners Out East, Carolyn Lowry-Nation ..... [005ceesea@gmail.com](mailto:005ceesea@gmail.com)  
 Garden Club at Hunters Green, Linda Bocage ..... bocage\_l\_719@gmail.com  
 Garden club of tarpon Springs, Roxie Gruebel..... roxiesgarden31@gmail.com  
 Lakewood Ranch Garden Club, Anita Machlin ..... [amachlin@gmail.com](mailto:amachlin@gmail.com) Lemon Bay  
 Garden Club, Susan Burke ..... [suekenburke@gmail.com](mailto:suekenburke@gmail.com)  
 Manatee River Garden Club, Carol Friedman ..... [frieymom@aol.com](mailto:frieymom@aol.com)  
     Rita Mixer..... [Rit8@aol.com](mailto:Rit8@aol.com)  
 New Port Richey Garden Club, Rosemary Nagy ..... [greyhoundnutz@yahoo.com](mailto:greyhoundnutz@yahoo.com)  
 Palm Harbor Garden Club, Anastalia Seelig ..... arselig@yahoo.com  
 Plant City Garden Club, Tracy Brannigan..... traceyk@aol.com  
 Sarasota Garden Club, Kelly Goodwin, Co-Pres ..... [office@SarasotaGardenClub.org](mailto:office@SarasotaGardenClub.org)  
     Becci Bond, Co-Pres ..... [beccibond@hotmail.com](mailto:beccibond@hotmail.com)  
 GC of St. Petersburg, Joyce Drew..... jcd@gmail.com  
 Sunset Park Garden Club, Lizz Harmon ..... [cgstoker@aol.com](mailto:cgstoker@aol.com)  
 Tampa GC, Paula Meckley ..... [paulameckley@gmail.com](mailto:paulameckley@gmail.com)  
 Tampa Bay Golf & Country Club, Scott Miller..... smille33@tampabay.rr.com  
 Temple Terrace, Gwen Mora ..... [gwenmora@gmail.com](mailto:gwenmora@gmail.com)  
 Valrico Garden Club, Sharon Rentz..... granmarq@aol.com  
 Venice Garden Club, Sara Stafford..... staffordsara7@gmail.com

## DISTRICT IX – GENERAL INFORMATION

IX

**District Director, Susan Lawson** (239) 282-2328 | 941-979-0616 | [slawson921@gmail.com](mailto:slawson921@gmail.com)

**Assistant District Director:** Susan Lawson

**Counties:** Charlotte, Collier, DeSoto, Hardee, Highlands, Lee, Polk

**Garden Clubs & Presidents:** Bartow, Bouquet, Calusa, Camelia, Cape Coral, **Fort Myers Lee-County Garden Council**, Founders, Gardenia, Gulf Coast, Hibiscus, Lake Placid, Lakeland, Naples, Periwinkle, Poinciana, Port Charlotte, Punta Gorda, Royal Palm, Sebring, Wauchula, Winter Haven, Winter Haven Council of Garden Clubs.

**Members:** 1259

**Flower:** Red Hibiscus

**Wildflower:** *Sambucus Simpsoni*



**Butterfly:** Monarch  
**Color:** Red Orange

### CLUB PRESIDENTS

Avon Park Founder Garden Club, Andrea A. President..... [cracker09@embargmail.com](mailto:cracker09@embargmail.com)  
Bartow GC, Robym Tolle, President ..... [rlynn76@yahoo.com](mailto:rlynn76@yahoo.com)  
Bouquet GC, Marilyn Alderman, President..... [Marilyn.alderman@gmail.com](mailto:Marilyn.alderman@gmail.com)  
Camellia GC, Pat B., President ..... [sevorg442@gmail.com](mailto:sevorg442@gmail.com)  
**Fort Myers-Lee County Garden Council, Sylvia Swartz, President ..... [tamargal2@aol.com](mailto:tamargal2@aol.com)**  
**Garden Club of Cape Coral, Donna Schmidt, President ..... [ibeleafinyou@yahoo.com](mailto:ibeleafinyou@yahoo.com)**  
Gardenia GC, Donna B., President..... [dbasgil@tampabay.rr.com](mailto:dbasgil@tampabay.rr.com)  
Hibiscus GC, Nina Seibold, President..... [cseibold@embargmail.com](mailto:cseibold@embargmail.com)  
Lake Placid GC, Sandra Rosch, President..... [srosch19@icloud.com](mailto:srosch19@icloud.com)  
Lakeland Garden Club, Marlene Haigh, President..... [mh185@gmail.com](mailto:mh185@gmail.com)  
**Sebring GC, Gloria Frances (temp), President ..... [glofrances@gmail.com](mailto:glofrances@gmail.com)**  
Winter Haven Council of GC, Brenda Mitchell, President..... [brendamitchell712@gmail.com](mailto:brendamitchell712@gmail.com)  
Winter Haven GC, Jane W. and Loretta S. .... [natjanewest@icloud.com](mailto:natjanewest@icloud.com)  
..... [loslaw87@aol.com](mailto:loslaw87@aol.com)

## DISTRICT X – GENERAL INFORMATION

X

### District Director, Maria Wolfe

**Assistant District Director:** Mary Ann Cody (561) 736-3507 h | (518) 506-2578 | [mcginma@nycap.rr.com](mailto:mcginma@nycap.rr.com)

**Counties:** Glades, Hendry, Indian River, Martin, Okeechobee, Palm Beach, St. Lucie

**Garden Clubs & Presidents:** Boca Raton, Boynton Beach, Fort Pierce, Hamlet, Indian River County, Jupiter Tequesta, Ocean Ridge, Oleander Palm Beaches, Palm Beach Gardens, Pipers Landing, Rio Lindo, Stuart, Wellington, West Palm Beach

**Members:** 982

**Flower:** Orange Hibiscus

**Wildflower:** *Piriqueta*

**Butterfly:** Zebra

**Color:** Orange

### CLUB PRESIDENTS

Boca Raton GC, Marie Young..... 561-789-8203 | [pleh25@comcast.net](mailto:pleh25@comcast.net)  
Boynton Beach GC, Carol Stender ..... 610-297-1224 | [carol.stender@gmail.com](mailto:carol.stender@gmail.com)  
Fort Pierce GC, Vivian Kobe ..... 772-466-9674 | [viviankobe41@gmail.com](mailto:viviankobe41@gmail.com)  
GC of Indian River County VB, Peggy Thompson..... 772-567-4602 | [orangepaws08@gmail.com](mailto:orangepaws08@gmail.com)  
Jupiter/Tequesta GC Emily Kane, Co-President..... | [captgfk@aol.com](mailto:captgfk@aol.com)  
Jupiter/Tequesta GC Linda Monroe, Co-President ..... | [flalady41@gmail.com](mailto:flalady41@gmail.com)  
Ocean Ridge GC Sallie Howell ..... 203-233-7386 | [salliehowell@sbcglobal.net](mailto:salliehowell@sbcglobal.net)  
Oleander GC of The Palm Beaches, Kitty Drew Co-Pres..... 678-640-9528 | [KittyDrew31@gmail.com](mailto:KittyDrew31@gmail.com)  
Reina Snyder Co-President..... 303-524-4989 | [ReinaSnyder@gmail.com](mailto:ReinaSnyder@gmail.com)  
**Pipers Landing GC of Palm City, Rosilinn Barone, Co-Pres 315-794-0627 | [jbandrjb@yahoo.com](mailto:jbandrjb@yahoo.com)**  
**Leslie Robinson, Co-Pres. .... 603-455-3128 | [Leslie@woodandclay.com](mailto:Leslie@woodandclay.com)**  
Rio Lindo GC of Port St. Lucie, Joleen King..... 772-337-0223 | [joleenking@gmail.com](mailto:joleenking@gmail.com)  
Garden Club of Stuart, Rosita Aristoff ..... 772-288-7270 | [aristoff@bellsouth.net](mailto:aristoff@bellsouth.net)  
Wellington GC, Carol Ralph ..... 740-243-8843 | [CarolTaylorRalph@gmail.com](mailto:CarolTaylorRalph@gmail.com)



**DISTRICT XI – GENERAL INFORMATION**

**XI**

**District Director, Taryn Palo**

**Assistant District Director:** Melissa Weekley

**Counties:** Broward

**Garden Clubs & Presidents:** Coral Springs, Fort Lauderdale, Hollywood, Lauderdale-by-the-Sea, Lighthouse Point, Pompano Beach

**Members:** 334

**Flower:** *Allamanda Cathartica*

**Wildflower:** *Tribulus Cistoides* (Puncture Weed)

**Butterfly:** Ruddy Dagger Wing

**Color:** Yellow Orange

**CLUB PRESIDENTS**

Coral Springs Garden Club, President Jerri Decker ..... gardenclub2020@yahoo.com

Fort Lauderdale Garden Club, Inc., President Sharon Bogard ..... sharonbogard@aol.com

Hollywood Garden Club, President Susan Berry ..... whitedawn45@comcast.net

Lauderdale-by-the-Sea Garden Club, President Dorothy Mardell ..... [dorothymardell@gmail.com](mailto:dorothymardell@gmail.com)

Garden Club of Lighthouse Point, President Taryn Palo..... [tarynlyn@bellsouth.net](mailto:tarynlyn@bellsouth.net)

Pompano Beach Garden Club, President Peggy Albert ..... [peggyalbert88@aol.com](mailto:peggyalbert88@aol.com)

**DISTRICT XII – GENERAL INFORMATION**

**XII**

**District Director, Susan Rodriguez**

**Assistant District Director:** Joanne Rosenbluth-Rigl | jrosesrigl@aol.com

**Counties:** Dade, Monroe

**Garden Clubs & Presidents:** Coral Gables, Coral Pines, Ken Pines, Marathon, Miami Beach, Miami Lakes, Pinecrest, South Dade, South Miami

**Members:** 457

**Flower:** *Musaceae Strelitzia Reginae*

**Wildflower:** Gallardia Blanket Flower

**Butterfly:** Schaus' Swallowtail

**Color:** Yellow

**CLUB PRESIDENTS**

Coral Gables GC, Susan Rodriguez, President..... susan56athome@gmail.com

Coral Pines GC, Jean Hawa, President ..... jmhawa@comcast.net

Ken Pines GC, Sandy Roth, President ..... sandyr53@aol.com

Marathon GC, Margie Casey, President..... margiecasey@comcast.net

Miami Beach GC, Anita Grossman, President..... cowluv23@aol.com

Miami Lakes GC, Audrey Valhuerdi, President..... alynne40@hotmail.com

Pinecrest GC, Karen Ross, President ..... karenross1@yahoo.com

South Dade GC, Kathleen Brannen, President ..... klbka87@bellsouth.net

South Miami GC, Annie Goodrich-Sorgie, President ..... sunsetprintannie@aol.com

## CLUB LISTING – ALPHABETICAL

CLUB	CITY	DISTRICT
Alligator Creek Garden Club	Starke	IV
Apollo Beach Garden Club	Apollo Beach	VIII
Azalea Garden Club	Pace	I
Bartow Garden Club	Bartow	IX
Bartram Garden Club	Fernandina Beach	IV
Bloom 'n Grow Garden Society	Winter Garden	VII
Boca Raton Garden Club	Boca Raton	X
Bouquet Garden Club	Winter Haven	IX
Boynton Beach Garden Club	Boynton Beach	X
Brooksville Garden Club	Brooksville	V
Callahan Garden Club	Callahan	IV
Calusa GC of Marco Island	Marco Island	IX
Camellia Garden Club	Eustis	VII
Camellia Garden Club	Winter Haven	IX
Cherry Laurel Garden Club	Daytona Beach	VI
ChIPLEY Garden Club	ChIPLEY	II
Citrus Garden Club	Inverness	V
Clearwater Garden Club	Clearwater	VIII
Clermont Garden Club	Clermont	VII
Cocoa-Rockledge Garden Club	Cocoa-Rockledge	VI
Coral Gables Garden Club	Miami	XII
Coral Pines Garden Club	Miami	XII
Coral Springs Garden Club	Coral Springs	XI
Creative Arts Garden Club	Winter Park	VII
Dade City Garden Club	Dade City	VIII
Davis Islands Garden Club	Tampa	VIII
DeFuniak Springs Garden Club	DeFuniak Springs	I
DeLeon Springs Garden Club	DeLeon Springs	VI
Destin Garden Club	Destin	I
Dogwood GC of Gulf Breeze	Gulf Breeze	I
Dunedin Garden Club	Dunedin	VIII
Floral City Garden Club	Floral City	V
Foliage Garden Club of Apopka	Apopka	VII
Fort Lauderdale Garden Club	Fort Lauderdale	XI
Founders GC of Avon Park	Avon Park	IX
Four Seasons Garden Club	Gainesville	V
Gainesville Garden Club	Gainesville	V
Garden Club at Hunter's Green	Tampa	VIII
Garden Club by-the-Sea	Indialantic/Mel Bch	VI
Garden Club of Cape Coral	Cape Coral	IX
Garden Club of Coral Springs	Coral Springs	XI
Garden Club of Crystal River	Crystal River	V
Garden Club of DeLand	DeLand	VI
Garden Club of Fleming Island	Fleming Island	IV
Garden Club of Fort Pierce	Fort Pierce	X
GC of Green Cove Springs	Green Cove Springs	IV

<b>CLUB</b>	<b>CITY</b>	<b>DISTRICT</b>
Garden Club at Hunters Green	Tampa	VIII
GC of Indian River County	Vero Beach	X
Garden Club of Jacksonville	Jacksonville	IV
Garden Club of Lakeland	Lakeland	IX
GC of Lighthouse Point	Lighthouse Point	XI
Garden Club of Middleburg	Middleburg	IV
Garden Club of Orange Park	Orange Park	IV
Garden Club of Palatka	Palatka	IV
Garden Club at Palm Coast	Palm Coast	VI
Garden Club of Sebring	Sebring	IX
Garden Club of St. Augustine	St. Augustine	IV
Garden Club of St. Petersburg	St. Petersburg	VIII
Garden Club of Stuart	Stuart	X
Garden Club of Switzerland	Switzerland	IV
Garden Club of Tarpon Springs	Tarpon Springs	VIII
GC of the Halifax Country	Daytona/Ormond Bch	VI
Garden Club of the Lakes	Keystone Heights	IV
Garden Club of Winter Haven	Winter Haven	IX
Garden Gate Garden Club	Zephyrhills	VIII
Gardeners Out East	Lakewood Ranch	VIII
Gardenia Garden Club	Winter Haven	IX
Garnier Beach Garden Club	Fort Walton Beach	I
Green Thumb Garden Club	Miramar Beach/and Santa Rosa Beach	I
Gulf Beach Garden Club	Panama City Beach	II
Gulf Coast Garden Club	Bonita Springs	IX
Hibiscus Garden Club	Avon Park	IX
Hollywood Garden Club	Hollywood	XI
Homosassa River Garden Club	Homosassa	V
Honeysuckle Garden Club	Molino	I
Inverness Garden Club	Inverness	V
Ixora Garden Club of Sanford	Sanford	VII
Jupiter/Tequesta Garden Club	Jupiter/Tequesta	X
Ken Pines Garden Club	Miami	XII
Lady Lake Garden Club	Lady Lake	VII
Lake City Garden Club	Lake City	V
Hibiscus Garden Club	Avon Park	IX
Hollywood Garden Club	Hollywood	XI
Homosassa River Garden Club	Homosassa	V
Honeysuckle Garden Club	Molino	I
Indian Harbour Beach GC	Indian Harbour Beach	VI
Inverness Garden Club	Inverness	V
Ixora Garden Club of Sanford	Sanford	VII
Lake Placid Garden Club	Lake Placid	IX
Lakes and Hills Garden Club	Mount Dora	VII
Lakewood Ranch Garden Club	Lakewood Ranch	VIII
Lauderdale-by-the-Sea GC	Lauderdale-by-the-Sea	XI
Lemon Bay Garden Club	Englewood	VIII

<b>CLUB</b>	<b>CITY</b>	<b>DISTRICT</b>
Live Oak Garden Club	Live Oak	III
Lynn Haven Garden Club	Lynn Haven	II
McIntosh Seedlings GC	McIntosh	V
Madison County Garden Club	Madison	III
Manatee River Garden Club	Bradenton	VIII
Marathon Garden Club	Marathon	XII
Melbourne Garden Club	Melbourne	VI
Miami Beach Garden Club	Miami Beach	XII
Miami Lakes Garden Club	Miami Lakes	XII
Milton Garden Club	Milton	I
Monticello Garden Club	Monticello	III
Naples Garden Club	Naples	IX
Navarre Garden Club	Navarre	I
New Port Richey Garden Club	New Port Richey	VIII
New Smyrna Beach GC	New Smyrna Beach	VI
Newberry Garden Club	Newberry	V
Ocean Ridge	Ocean Ridge	X
Oleander GC of the Palm Bchs	Royal Palm Beach	X
Orlando Garden Club	Orlando	VII
Ormond Beach Garden Club	Daytona/Ormond Bch	VI
Palm Garden Club	Tavares	VII
Palm Harbor Garden Club	Palm Harbor	VIII
Panama City Garden Club	Panama City	II
Pensacola Fed of GC Pens.	Pensacola	I
Periwinkle Garden Club	Fort Myers	IX
Perry Garden Club	Perry	III
Pinecrest Garden Club	Pinecrest	XII
Pioneer Garden Club of Ocala	Ocala	V
Pipers Landing Garden Club	Palm City	X
Plant City Garden Club	Plant City	VIII
Poinciana Garden Club	Fort Myers	IX
Pompano Beach Garden Club	Pompano Beach	XI
Port Charlotte Garden Club	Port Charlotte	IX
Port Malabar GC	Port Malabar	VI
Port St. Joe Garden Club	Port St. Joe	II
Punta Gorda Garden Club	Punta Gorda	IX
Ribault Garden Club	Jacksonville Beach	IV
Rio Lindo GC of Port St. Lucie	Port St. Lucie	X
Riverhaven Garden Club	Homosassa	V
Royal Palm Garden Club	Fort Myers	IX
Sarasota Garden Club	Sarasota	VIII
Riverhaven Garden Club	Homosassa	V
Royal Palm Garden Club	Fort Myers	IX
Sarasota Garden Club	Sarasota	VIII
Sneads Carlisle Rose GC	Sneads	II
South Dade Garden Club	Homestead	XII
South Miami Garden Club	South Miami	XII
South Peninsula Garden Club	Daytona/Ormond Bch	VI

CLUB	CITY	DISTRICT
Spring Valley Garden Club	Altamonte Springs	VII
St. Lucie West Garden Club	Port St. Lucie	X
Steinhatchee Garden Club	Steinhatchee	III
Sunset Park Garden Club	Tampa	VIII
Sweetwater Oaks Garden Club	Longwood	VII
Tallahassee Garden Club	Tallahassee	III
Tampa Bay Golf & CC	San Antonio	VIII
Tampa Federation GC	Tampa	VIII
Temple Terrace Garden Club	Temple Terrace	VIII
Tillandsia Garden Club	Daytona/Ormond Bch	VI
Titusville Garden Club	Titusville	VI
Valparaiso Garden Club	Valparaiso	I
Valrico Garden Club	Valrico	VIII
Venice Area Garden Club	Venice	VIII
Wakulla County Garden Club	Crawfordville	III
Wauchula Garden Club	Wauchula	IX
Wausau Garden Club	Wausau	II
Wellington Garden Club	Wellington	X
West Palm Beach Garden Club	West Palm Beach	X
Wildflower D7 Garden Club	District VII	VII
Windermere Garden Club	Windermere	VII
Winter Park Garden Club	Winter Park	VII

The 75<sup>th</sup> anniversary was celebrated by placing a time capsule at headquarters under the presidency of Carolyn Schaag during 1999-2001, and to be opened in the year 2100. President Schaag also addressed the Governor and Florida Cabinet at the State Capitol in Tallahassee and planted a Heritage Tree on Capitol grounds. The Florida wildflower license plate was created under President Schaag. Carolyn is still an active and vibrant member and committee chair.

## **FLORIDA FLOWER SHOW JUDGES (FFSJ)**

President—Gina Jogan

Complete information on FFSJ judges can be found on the FFGC website

<https://www.ffgc.org/Flower-Show-Judges>

1st Vice President: Barbara Jacobson

2nd Vice President: Margaret Kirkpatrick

Secretary: Jan Griffin

Treasurer: Rebecca (Becky) Schuberth

Corresponding Secretary: Inger Jones

Parliamentarian: Barbara May

### **Tri-Council**

President—Brenda Luedeman

Pat Caren—First Vice President

Inger Jones—Secretary

Carolyn Schaag—Treasurer

Inger Jones—Parliamentarian

Environmental Representative—Janice Miller

Gardening Representative—Sally Flanagan

Landscape Design Representative—Barbara A. Magnuson

### **National Garden Clubs Schools**

NGC Environmental School FFGC School Chair/Credentials, Lydia Barbour

NGC Gardening School FFGC School Chair/Credentials, Sally Flanagan

NGC Landscape Design School FFGC School Chair/Credentials, Susie Macpherson

<https://ffgc.org/Education>

**CHARTER**

**FLORIDA FEDERATION OF GARDEN CLUBS, INC. ARTICLES OF INCORPORATION**

**ARTICLE I**

The name of the Corporation is: FLORIDA FEDERATION OF GARDEN CLUBS, INCORPORATED. The location of the Corporation shall be Mead Botanical Garden, Winter Park, Florida

**ARTICLE II - OBJECT**

The general nature and object of this non-profit Corporation shall be:

To organize themselves into a non-profit association for the purpose of engaging in activities which are charitable, educational and scientific within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954.

Specifically, the purposes of the association are as follows:

To further the education of the members and the public in the fields of gardening, horticulture, botany, floral design, landscape design, environmental awareness through the conservation of natural resources, civic beautification, nature studies, and to instill in our youth the love of gardening and the respect for and protection of the environment.

To encourage the erection of memorials to veterans of the United States armed forces;

To co-ordinate the interests of the several Garden Clubs in the State of Florida to the extent such co-ordination represents a furtherance of the activities specified in (a) and (b) above provided always that such purposes shall be effectuated by activities which are within the scope of Section 501 (c)(3) of the Internal Revenue Code of 1954.

To do and perform all other acts and things necessary to carry out the purposes of this Corporation as a Corporation not for profit in accordance with the law in such cases made and provided.

**ARTICLE III**

The qualifications of members and the manner of this admission shall be regulated by the rules and regulations of the Bylaws of the Corporation.

**ARTICLE IV**

The term of existence of this Corporation shall be perpetual unless dissolved by law.

**ARTICLE V**

The names and resident addresses of the subscribers are as follows:

**Names Addresses**

Mrs. Halle Cohen, President	2241 River Road, Jacksonville, FL
Mrs. Eugene A. Smith, 1st VP	315 SE 17th Ave, Ft. Lauderdale, FL
Mrs. J. Adams Bruce, 2nd VP	82 Columbia Ave, Tampa, FL
Mrs. John R. Parkinson, 3rd VP	Box 666, Daytona Beach, FL
Mrs. L. P. Sherwood, Rec. Secretary	324 N. Lakeside Ct., W. Palm Beach, FL
Mrs. Arthur P. Coe, Corresponding Secretary	2577 Forbes St. Jacksonville, FL
Mrs. W. Lee Barber, Treasurer	4310 SW 2nd St., Miami, FL

## **ARTICLE VI**

Section 1. The affairs of the Corporation shall be conducted and administered by its elected Officers and a Board of Directors.

Section 2. The elected Officers of the Corporation shall be a President, a First Vice- President, a Second Vice-President, a Third Vice-President, a Recording Secretary, a Treasurer, and such other elected officers as may be provided for from time to time in the Bylaws. Each of such officers shall be elected at the Annual Convention held during odd numbered years.

Section 3. The Board of Directors of the Corporation shall consist of its Officers, all former Presidents of the Federation, the Chairman of the Headquarters and Endowment Trustees, the members of the Board of Directors authorized by or appointed pursuant to the Bylaws, and one (1) Director (referred to as "District Director") from each District of the State of Florida established pursuant to the Bylaws.

Section 4. The manner of electing and the powers, duties and terms of office of all Officers, the manner of electing each District Director, and the procedure for filling a vacancy in any office or in the Board of Directors shall be as provided in the Bylaws.

## **ARTICLE VII**

The Corporation shall hold an Annual Convention, the place and date of which shall be determined by the Board of Directors of the Corporation and during which the Annual Meeting of the Members of the Corporation shall be held.

## **ARTICLE VIII**

Section 1. The Bylaws may be amended at any Annual Convention by a two-thirds (2/3) vote of the members present and voting, providing the proposed amendments shall have been presented in writing to the Board of Directors for approval, and a copy of the approved amendments shall have been sent to each Member Club at least four (4) weeks before the Convention.

Section 2. Without such notice the Bylaws may be amended at any annual convention by a unanimous vote.

## **ARTICLE IX**

The total liabilities of the Corporation at any one time shall not be greater than an amount which is equal to two thirds (2/3) of the total fair market value of all assets owned by the Corporation at that time.

## **ARTICLE X**

The amount and value of real estate which the Corporation may hold is \$1,000,000 subject to the laws in such cases made and provided.

## **ARTICLE XI**

Section 1. No part of the net earnings of the Corporation shall inure to the benefit of any Member, Director, or Officer of the Corporation, or any private individual, except that reasonable compensation may be paid for services rendered to or for the Corporation affecting one or more charitable purposes.

Section 2. Upon the dissolution of the Corporation or winding up of its affairs, the assets of the Corporation shall be distributed exclusively to charitable, religious, scientific, literary or educational organizations which would then qualify under the provisions of Section 501 (c)(3) of the Internal Revenue Code and the regulations thereunder; and no Member, Director, or Officer of the Corporation, or any private individual shall be entitled to share in the distribution of any such assets.



Section 3. No substantial part of the activities of the Corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the Corporation shall not participate or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office.

#### ARTICLE XII

These Articles of Incorporation may be amended at any annual meeting of the Members of the Corporation by a two thirds vote of the Members present and voting at any such meeting when a quorum is present; provided, however, the amendments to be so adopted at such meeting must first have been approved by the Board of Directors of the Corporation by a two thirds (2/3) vote of those Directors present at an annual or special meeting of the Board of Directors when a quorum is present and which is duly called for such purpose, and a copy of the amendments so approved by the Board of Directors must be sent to each Member Club (as defined in the Bylaws) at least four (4) weeks before such Annual Meeting of the Members of the Corporation. Notwithstanding the foregoing, these Articles of Incorporation may be amended without sending the proposed amendments approved by the Board of Directors to the Member Clubs in the manner aforesaid if the proposed amendments so approved by the Board of Directors shall be approved by a unanimous vote of all the Members of the Corporation present and voting at any Annual Meeting of such Members when a quorum is present.

#### STATE OF FLORIDA COUNTY OF DUVAL

Before me, the undersigned authority, personally appeared Mrs. Halle Cohen who acknowledged to and before me, that she is one of the subscribers in the above and foregoing Charter, and she, on oath, states that it is intended in good faith to carry out the purposes and objects set forth in said charter.

Mrs. Halle Cohen  
Affiant

Sworn to and subscribed before me a Notary Public, at Jacksonville, Duval County, Florida, this 23rd day of May, A.D. 1952

Julius L. Mack, Notary Public

Charter Amended April 18, 1958      Recorded in the Circuit Court of the Tenth Judicial Circuit -  
Bartow, Florida

June 2, 1958 Charter Signed: D. O. Rogers, Circuit Judge

Charter Amended June 13, 1960	
Charter Amended April 14, 1961	Recorded August 9, 1961
Charter Amended May 13, 1964	Recorded July 17, 1964
Charter Amended April 16, 1970	Recorded June 18, 1970
Charter Amended April 6, 1993	Recorded April 1993
Charter Amended May 1, 2003	Recorded August 18, 2003
Charter Amended April 21, 2021	Recorded

## **FLORIDA FEDERATION OF GARDEN CLUBS, INC. BYLAWS**

### **ARTICLE I - NAME**

The name of the Corporation is: FLORIDA FEDERATION OF GARDEN CLUBS, INCORPORATED; hereinafter referred to as FFGC.

### **ARTICLE II - OBJECT**

The general nature and object of this non-profit Corporation shall be:

To organize themselves into a non-profit association for the purpose of engaging in activities which are charitable, educational and scientific within the meaning of Section 501 (c)(3) of the Internal Revenue Code of 1954.

Specifically, the purposes of the association are as follows:

(a) To further the education of the members and the public in the fields of gardening, horticulture, botany, floral design, landscape design, environmental awareness through the conservation of natural resources, civic beautification, nature studies, and to instill in our youth the love of gardening and the respect for and protection of the environment;

(b) To encourage the erection of memorials to veterans of the United States armed forces;

(c) To co-ordinate the interests of the several Garden Clubs in the State of Florida to the extent such co-ordination represents a furtherance of the activities specified in (a) and (b) above provided always that such purposes shall be effectuated by activities which are within the scope of Section 501 (c)(3) of the Internal Revenue Code of 1954.

(d) To do and perform all other acts and things necessary to carry out the purposes of this Corporation as a Corporation not for profit in accordance with the law in such cases made and provided.

(e) Membership in the Florida Federation of Garden Clubs, Inc. is open to all regardless of gender, age race, ethnicity or religious affiliation.

### **ARTICLE III - MEMBERS**

The membership of FFGC shall consist of two (2) classes: Voting Membership and Non-Voting Membership.

#### **SECTION 1 - Voting Membership**

Voting membership shall consist of members of Garden Clubs, Garden Clubs organized on the Circle Plan. Councils, and FFGC Life Members and Honorary Members of FFGC who are members of a Garden Club.

#### **Eligibility, Admission**

##### **Garden Clubs**

A Garden Club shall have a membership of not less than ten (10). Application for membership shall be submitted to the FFGC Board of Directors through the Director of the District in which the Club is located. The application shall be accompanied by per capita dues, and an alphabetical list of names and mailing addresses of all officers and members. A majority vote of the Executive Committee shall elect the club which shall immediately be entitled to all rights and subject to all responsibilities of membership. Ratification shall follow at the next Board of Directors meeting.

##### **Garden Clubs Organized on the Circle Plan**

A Garden Club organized on the Circle Plan shall be composed of constituent Circles of not less than ten (10) members each under the direction of the governing body of the Club. Application for membership shall be submitted to the FFGC Board of Directors through the Director of the District in which the Club is located. The application shall be accompanied by per capita dues, and an

alphabetical list of names and mailing addresses of all officers and members. A majority vote of the Executive Committee shall elect the club which shall immediately be entitled to all rights and subject to all responsibilities of membership. Ratification shall follow at the next Board of Directors meeting.

### **Councils**

A Council shall be composed of three (3) or more FFGC Garden Clubs that have united to give strength to community projects. Application for membership shall be submitted to the Board of Directors through the Director of the District in which the Council is located. The application shall be accompanied by the names and mailing addresses of all officers and members. A majority vote of the Executive Committee shall elect the Council which shall immediately be entitled to all rights and subject to all responsibilities of membership. Ratification shall follow at the next Board of Directors meeting.

#### **(4) Online (E) Club**

An Online (E) Club shall have a membership of not less than ten (10). Application for membership shall be submitted to the FFGC Board of Directors through the FFGC 3rd Vice President. The application shall be accompanied by per capita dues and an alphabetical list of names, District number, mailing address and email address of all members. A majority vote of the Executive Committee shall elect the club which shall immediately be entitled to all rights and subject to all responsibilities of membership. Ratification shall follow at the next Board of Directors meeting.

#### **(5) Life Members**

FFGC life membership may be accorded to an individual, either a member or a non-member, interested in the work of FFGC upon payment of the required fee. Life Members shall be members of an FFGC Garden Club in order to vote and hold office.

#### **(6) Honorary Members**

Honorary membership may be conferred upon an individual who has notably promoted the purposes of FFGC. Such individual shall be recommended by the Board of Directors and voted on by the convention body. An Honorary Member shall be exempt from FFGC dues, but only those who are members of a Garden Club may vote and hold office.

b. Membership may be accorded in an adjoining District with the approval of the District Directors involved.

### **SECTION 2 - Non-Voting Membership**

Non-voting membership shall consist of Life Members and Honorary Members of FFGC who are not members of a Garden Club; Affiliate Member Organizations; and individuals and groups of Junior Gardeners, Intermediate Gardeners, High School Gardeners, College Clubs and Vocational-Technical School Garden Clubs.

### **Eligibility, Admission**

Life Members and Honorary Members of FFGC who are not Members of Garden Clubs. See ARTICLE III, Section 1, a., (4) and (5).

### **Affiliate Member Organizations**

Affiliate membership may be granted to a related organization, other than a Garden Club in Florida, whose nature and general purpose parallel FFGC.

Application for such membership shall be submitted to the Board of Directors. Application shall be accompanied by annual dues and the names and mailing addresses of its officers. A two-thirds (2/3) vote of the Board of Directors shall elect.

Junior Gardeners, Intermediate Gardeners, High School Gardeners, College Clubs and Vocational-Technical School Garden Clubs

Junior Gardeners, Intermediate Gardeners, and High School Gardeners shall be sponsored by FFGC Garden Clubs, Councils or Districts.

College Clubs and Vocational-Technical School Garden Clubs shall be composed of at least ten (10) students, faculty, or campus-related members and shall be sponsored by FFGC Garden Clubs, Councils or Districts.

Additional categories of non-voting membership may be added as authorized by the Board of Directors.

### **SECTION 3 - Resignation**

A Club wishing to resign shall submit a written notice to its District Director for presentation and Headquarters. Following further contact by the District Director, the resignation shall be presented to the Board of Directors by the District Director at the next Board of Directors Meeting. In the event a Club does not submit written notice to the District Director and notification is received from Headquarters of nonpayment of dues, the District Director shall make contact with the Club to verify membership standing. If contact is unable to be made or confirmation of resignation received, the District Director will present this information at the next Board of Directors meeting as Notice of Resignation.

### **SECTION 4 - Reinstatement**

A Club which resigns in good standing may be reinstated upon payment of the current dues and a reinstatement fee of five dollars (\$5.00).

## **ARTICLE IV - DUES AND FEES**

**SECTION 1** - The Annual dues of each Garden Club, Online (E) Club and each Garden Club organized on the Circle Plan shall be twelve dollars (\$12.00) per capita on all categories of members enrolled as of June 1, with the exception of the members specified in b and c below.

Dues of members joining between June 1 and May 31 shall be twelve dollars (\$12.00).

Annual dues of a legally married couple with membership in the same Club shall be fourteen dollars (\$14.00) for a couple membership.

Annual FFGC dues of a Life Member, including multiple Club membership, shall be exempt.

Annual FFGC dues of members belonging to two or more Garden Clubs, Online (E) Clubs and Garden Clubs organized on the Circle Plan shall be a total of twelve dollars (\$12.00) per capita paid to the FFGC Club designated by the member. Proof of FFGC dues paid to the designated FFGC Club or Club organized on the Circle Plan shall be the responsibility of the member.

Dues shall be payable to FFGC and shall be remitted to Headquarters by May 1. Dues of members enrolled after May 1 shall be payable immediately.

Dues shall be delinquent if not received by May 1 and a notice shall be sent. If not received by June 1, a further notice shall be sent. If not received by June 30, membership and all privileges shall be forfeited unless and until reinstated.

PROVISO: Effective date - JANUARY 1, 2024.

Clubs forfeiting membership for non-payment of dues shall be reinstated by payment of current dues, and a reinstatement fee of five dollars (\$5.00).

Dues for members of new clubs accepted for membership during the Winter Board of Directors meeting shall be six dollars (\$6.00). Dues of a legally married couple shall be seven dollars (\$7.00). FFGC Membership dues are non-refundable.

**SECTION 2** - The fee for a Life Membership shall be three hundred dollars (\$300.00), the sum to be placed into the FFGC General Fund.

**SECTION 3** - An Honorary Member whose honorary membership is conferred by FFGC shall be exempt from FFGC dues.

**SECTION 4** - The annual fee of an Affiliate Member Organization shall be fifty dollars (\$50.00) and

shall be remitted to Headquarters on the year's anniversary date of affiliation.

**SECTION 5** - Junior Gardeners, Intermediate Gardeners and High School Gardeners shall be exempt from fees. The dues required by National Garden Clubs, Inc. shall be funded by FFGC.

**SECTION 6** - The annual fee of College and Vocational Technical School Garden Clubs shall be ten dollars (\$10.00).

**SECTION 7** - The FFGC Board of Directors, by a two-thirds (2/3) vote, may adjust dues in special cases.

**SECTION 8** - The annual dues shall be placed in the general fund of FFGC to pay annual per capita dues to the National Garden Clubs, Inc., to help defray the cost of The Florida Gardener and the Book of Information, to help pay the operating expenses of FFGC, and to fund any other items authorized by the Board of Directors.

## **ARTICLE V – FINANCES**

### **SECTION 1 - Fiscal Year**

The fiscal year of FFGC shall be from January 1 through December 31.

### **SECTION 2 - Finance Committee**

There shall be a Finance Committee composed of the President, the First Vice-President, the Second Vice-President, the Third Vice-President, the Treasurer, the Chairman of the Headquarters and Endowment Trustees, and three members of the Board of Directors appointed by the President. The Chairman shall report at each meeting of the FFGC Board of Directors.

The Committee shall direct the investment, reinvestment and distribution of all funds, other than the Headquarters and Endowment Fund, as authorized by the Board of Directors.

The Finance Committee shall prepare a budget for adoption by the Board of Directors at its fall meeting.

All amendments to the budget shall be subject to the approval of the Board of Directors.

The Finance Committee shall approve all budgets directly related to FFGC including but not limited to Short Courses, Annual Convention, State Flower Show, SEEK and Wekiva. Budgets from outside groups/hosting groups including but not limited to NGC Schools are reviewed and accepted.

The President may assign other duties to the Finance Committee as deemed necessary.

### **SECTION 3 - General Funds**

The general fund of FFGC shall be derived from the payment of dues and other sources as authorized by the Board of Directors. A reserve shall be established within the General Fund to support the Penal Garden Therapy Program at the Avon Park Correctional Institution. The source of funding shall be specific donations and specific fund raisers therefore, and the use of the funds shall be exclusively for support of Avon Park Correctional Institution Penal Garden Therapy Program.

### **SECTION 4 - Special Funds**

Special Funds established by trusts, special contributions, donations and fees are:

(1) The FFGC Scholarship Fund is established to award postsecondary scholarships to eligible students pursuant to the FFGC Scholarship Program as authorized by the FFGC Board of Directors.

(2) The Headquarters and Endowment Fund is established to provide for the maintaining of Headquarters Building and Grounds. The Color Our Garden Fund is part of the Headquarters and Endowment Fund and budgeted for the continued stewardship and care of the grounds of FFGC.

(3) Wekiva Youth Camp Building and Maintenance Fund – Established to provide funds and support for the FFGC Wekiva Youth Camp building and maintenance program.

(4) Wekiva Youth Camp Operating Fund – The operating fund of WYC shall be maintained to defray expenses and pay bills.

(5) The Gifts Today for Tomorrow Endowment Fund

- (a) Established to provide funds to enhance the financial future of FFGC.
- (b) The fund is restricted to FFGC needs not encompassed by the General Budget or self-sustaining entities.
- (c) Only income produced from the principal may be used once per Administration as recommended by the Finance Committee subject to the approval of the FFGC Board of Directors.
- b. Variance Power - As set forth in tax regulations, the Board shall have power to modify any restrictions or condition of distribution of funds for any specified charitable purposes or to specified organizations if, in the sole judgment of the Board (without approval of any trustee, custodian or agent), such restriction or condition becomes, in effect, unnecessary, incapable of fulfillment, or inconsistent with the charitable purpose of this Corporation.
- c. Any surplus accruing to any restricted fund may be used for operational purposes within the scope of that fund.
- d. Other funds may be established as authorized by the FFGC Board of Directors.

#### **SECTION 5 - Other Funds**

The Board of Directors may authorize the Headquarters Office Manager and Committee Chairmen whose duties entail the handling of money to collect funds and pay bills as necessary.

#### **SECTION 6 - Bonding**

Bonds shall be required for the Treasurer and others whose duties entail the handling of monies. The amount of the bond shall be determined by the FFGC Board of Directors.

### **ARTICLE VI – OFFICERS**

#### **SECTION 1 - Elected Officers**

The elected officers of FFGC shall be a President, a First Vice-President, a Second Vice- President, a Third Vice-President, a Recording Secretary, and a Treasurer.

To be eligible for office, except for that of President and First Vice-President, a candidate shall have completed a minimum of one (1) year on the Board of Directors at the time of nomination. To be eligible for the office of President or First Vice-President, a candidate shall have served a minimum of three (3) years on the Board of Directors.

Officers shall be elected at the Annual Convention in the odd-numbered years. A term of office shall be for two (2) years or until a successor is elected.

All officers, except the Treasurer, shall assume their duties at the close of the Annual convention at which they are elected. The term of the Treasurer shall begin at the close of the fiscal year.

No elected officer shall serve more than (1) consecutive term in the same office except the Treasurer. The FFGC Treasurer may serve no more than five (5) consecutive terms effective April 2019.

#### **SECTION 2 - Appointed Officers**

The Corresponding Secretary and the Parliamentarian shall be appointed officers.

#### **SECTION 3 - President-Elect**

The First-Vice President shall also assume the title and duties of the President-Elect as of October 1 in the even-numbered year.

#### **SECTION 4 - Vacancies**

All vacancies in elective offices, other than the President, shall be filled for the unexpired term by the President, subject to the approval of the Board of Directors.

A vacancy in the office of President shall be filled for the unexpired term by the FFGC Board of Directors.

## ARTICLE VII - DUTIES OF OFFICERS

All officers shall perform the duties prescribed by these Bylaws, the Standing Rules and by the adopted Parliamentary Authority.

### SECTION 1 - President

The President shall:

- a. Be the official representative of FFGC;
- b. Preside at all meetings of FFGC, its Board of Directors, and the Executive Committee;
- c. Appoint, at the beginning of each term, the Corresponding Secretary, the Parliamentarian and the members of the Board of Directors except the Chairman of FFGC Nominating Committee, the Chairman of Headquarters and Endowment Trustees and Chairman of the Strategic Planning Committee.
  1. Appointments of members of the Board of Directors made at the beginning of each term shall be subject to the approval of the Officers, District Directors, and Former Presidents at a meeting called by the President for that purpose.
  2. Subsequent appointments shall be subject to the approval of the Board of Directors.
- d. Shall be Editor-in-Chief of The Florida Gardener.
- e. Be a member, ex officio, of all committees except the Nominating Committee;
- f. Be responsible for the general supervision of Headquarters;
- g. Direct the activities of all officers and members of the Board of Directors.
- h. Plan the Annual Conventions;
- i. Appoint, as requested by the First Vice-President, members of the Board of Directors whose duties overlap administrations. Such appointments shall be subject to the approval of the Board of Directors.
- j. Fill vacancies in offices subject to the approval of the Board of Directors;
- k. Submit the name of a Certified Public Accountant and engage the Certified Public Accountant approved by the Board of Directors;
- l. Secure legal counsel when necessary;
- m. Make the official report at the National Convention at the end of the first year of the term of office. If the President is unable to attend, a Vice-President in order of rank shall make the official report. At the end of the second year of the term of office, the retiring President shall make the official report at the National Convention. If the retiring President is unable to attend, the newly-elected President or a Vice-President in order of rank shall make the official report. The expense of the individual making the official report shall be defrayed by FFGC; and
- n. Be authorized to sign checks in the absence of the Treasurer and co-sign checks in excess of twenty thousand dollars (\$20,000.00).

### SECTION 2 - President-Elect

The President-Elect shall:

- a. Assume the duties of President-Elect as of October 1 in the even-numbered year;
- b. Select potential members of the Board of Directors;
- c. Plan the post-convention meeting of the FFGC Board of Directors; and
- d. Make preliminary plans and preparations for the Annual Conventions of the next administration.

### SECTION 3 - First Vice-President

The First Vice-President shall:

- a. In the absence of the President or Treasurer, perform the duties of that office;
- b. Be a chairman of Committee;

- c. Be a member of the Finance Committee and of the Headquarters and Endowment Trustees; and
- d. Assume the duties of President-Elect as of October 1 in the even-numbered year.

#### **SECTION 4 - Second and Third Vice-Presidents**

The Second and Third Vice-Presidents shall:

- a. Perform, in order of rank, all duties of the President in the absence of the President and the First Vice-President;
- b. Each be a Chairman of a Committee; and
- c. Each be a member of the Finance Committee.

#### **SECTION 5 - Recording Secretary**

The Recording Secretary shall:

- a. Record the proceedings of all meetings of the FFGC Board of Directors and of the Annual Convention;
- b. Be responsible for and affix the Official Seal of the Corporation;
- c. Have charge of all papers pertaining to the office; and
- d. Present to the FFGC Board of Directors an electronic copy of the minutes and of the reports as soon as possible after the close of the term of office.

#### **SECTION 6 - Treasurer**

The Treasurer shall:

- a. Be responsible for all monies;
- b. Be accountable for receipts and disbursements;
- c. Render statements and issue receipts;
- d. Pay bills authorized by the President and/or the FFGC Board of Directors;
- e. Be a member of the Credentials Committee, the Finance Committee and the Headquarters and Endowment Trustees;
- f. Make accounts and vouchers available for inspection by the Board of Directors;
- g. Present a financial statement at each meeting of the Board of Directors and at each Annual Convention;
- h. Coordinate with the President the engagement of a Certified Public Accountant for purposes of completing an annual tax return as required by the Internal Revenue Service. Additionally, coordinate with the President the engagement of a Certified Public Accountant for conducting an audit upon the replacement of current Treasurer. The President shall submit the Certified Public Accountant firm for FFGC Board approval pursuant to ARTICLE VII, Section 1. k. The audit shall be reported at the Board of Directors meeting following completion; and
- i. Transfer to the succeeding Treasurer, at the close of the fiscal year, custody of all monies and all records pertaining to the office which are not required by the Certified Public Accountant.

#### **SECTION 7 - Corresponding Secretary**

The Corresponding Secretary shall:

- a. Attend to correspondence as directed by the President or the FFGC Board of Directors;
- b. Maintain a list of members of the FFGC Board of Directors;
- c. Maintain a list of all FFGC Committees; and
- d. Maintain the Calendar of Events.

#### **SECTION 8 - Parliamentarian**

The Parliamentarian shall:

- a. Assist the President on points of parliamentary procedure when requested;
- b. Fulfill required duties as outlined in Robert's Rules of Order Newly Revised book; and
- c. Be knowledgeable of the FFGC Charter, Bylaws and Standing Rules.



## ARTICLE VIII - FFGC NOMINATING COMMITTEE

### SECTION 1 - Structure

The FFGC Nominating Committee shall be composed of a Chairman and one (1) member from each District.

a. Chairman

- 1) The chairman and an alternate shall be elected by and from the FFGC Board of Directors at its Pre-Convention meeting in even-numbered years. To be eligible, each nominee shall have served a minimum of two (2) years on the Board of Directors and is currently serving on the Board of Directors. Election shall be by ballot and a majority vote shall elect. If there is only one (1) nominee for either vacancy, such election may be by voice.
- 2) The chairman shall be ineligible to serve as chairman or as alternate in the succeeding administration. An alternate who may have served as chairman pro tempore of the committee shall be ineligible to serve as chairman or as alternate in the succeeding administration.

b. Committee Members

The members of the Nominating Committee and their alternates shall be elected in their respective Districts at the SPRING District Meeting in even-numbered years (see ARTICLE XIX, Section 3 for Election Procedures).

### SECTION 2 - Duties

The Nominating Committee shall:

- a. Nominate one (1) candidate for each office to be filled after having ascertained that each nominee is qualified and willing to serve if elected;
- b. Meet at the Fall Board Meeting in even numbered years and again at the Winter Board Meeting at which time they will select a slate of officers for the coming administration;
- c. Reconvene in the event of a vacancy on the slate prior to the election; and
- d. Furnish the slate of nominees to the Headquarters Office Manager for distribution to each member club at least thirty (30) days prior to the Annual Convention.

## ARTICLE IX - ELECTION OF OFFICERS

### SECTION 1 - Elections

The election of officers shall be held at the Annual Convention in the odd-numbered years at which time nominations may be made from the floor. All elections shall be by ballot and a majority vote shall elect. However, in the event that there is only one (1) nominee for any elected office to be filled, election may be by voice.

### SECTION 2 - Tellers

The President shall appoint Tellers who shall distribute, collect and count the ballots, and report the vote.

### SECTION 3 - National/State Emergency

In the event a National/State Emergency presents the Election of Officers to be held at the FFGC Convention, elections may be held by mail. This procedure follows the NGC adopted guidelines.

- a. The Recording Secretary will send each Club, Circle or Council President an email for nomination of persons wishing to be a candidate for consideration as an FFGC Officer. The Slate of Officers presented by the Nominating Committee will be included with this email. The date and time nominations close will be stated on the Recording Secretary's email announcement. Name of person wishing to be nominated must be received within five days of original email for the FFGC Recording Secretary. The name of nominee along with address, telephone number and email address must accompany nomination. The Office being sought must be included and permission from

the person being nominated to have name placed on the ballot. The Nominating Committee Chairman will authenticate request to be placed on the ballot.

- b. Ballots shall be sent by electronic/postal mail to:
  1. Board of Directors as delegates
  2. Presidents of Clubs, Circles, and Councils as delegates with the correct number of additional ballots for the Club, Circle and Council based on FFGC Bylaw ARTICLE XI, Representation.
- c. The date and time ballots must be received shall be annotated on ballots. All ballots must be returned to FFGC Headquarters within fifteen (15) days via electronic or postal mail. The Electronic Ballot should indicate "Ballot" on Subject line. The postal mail should indicate "Ballot" on envelope.
- d. Three tellers will be appointed by the President to count ballots at FFGC Headquarters.
- e. A plurality of the ballots returned shall determine the results.
- f. Immediately upon the report of the Tellers to the FFGC President, the President and/or Nominating Committee Chairman will notify the candidates of the election results. The President will notify the delegates of election results. The Officers elected shall assume their duties immediately upon notification except for the Treasurer who shall assume the duties at the close of the fiscal year.

## **ARTICLE X - MEETINGS**

### **SECTION 1 - Annual Convention**

- a. An Annual Convention shall be held, the place and date to be subject to the approval of the FFGC Executive Committee.
- b. The Voting Strength is determined on the Credentials Report submitted by the FFGC Treasurer from information supplied by the Convention Registrar. Three Credentials Reports are adopted – Opening Day Business Meeting; second day Business Meeting; and final Credentials Report at the close of Convention. The Registrar presents the Registration Report.

### **SECTION 2 - Special Meetings**

Special meetings of FFGC may be called by the President or by its Board of Directors and shall be called upon the written request of fifty (50) members in good standing. The purpose of the meeting shall be stated in the Call. At least fifteen (15) days' notice shall be given.

### **SECTION 3 - National/State Emergency**

If an FFGC Annual Convention cannot be held in the event of National/State Emergency, official business may be conducted to include, but not limited to, Election of Officers - FFGC ARTICLE IX and Bylaw Amendments FFGC ARTICLE XXI. Bylaws may be approved invoking the Florida State Statute 617.0303 Emergency Powers. Refer to FFGC ARTICLE IX – Election of Officers; ARTICLE XXI – Amendments; FFGC Standing Rule #24 E-Mail Voting Guidelines and Standing Rule #25 Guidelines for FFGC Electronic and Telephone meetings.

### **SECTION 4 - Quorum**

Fifty (50) members shall constitute a quorum.

## **ARTICLE XI - REPRESENTATION**

### **SECTION 1 - Annual Conventions and Special Meetings**

A delegate shall be entitled to one (1) vote.

- a. FFGC Board of Directors  
Each member of the Board of Directors shall be a delegate.
- b. Garden Clubs including Online (E) Clubs
  1. Each club shall be entitled to delegates or alternates as follows:
    - a. Membership of 10 to 25: President or alternate
    - b. Membership of 26 to 50: President plus one (1)

- c. Membership of 51 to 75: President plus two (2)
- d. Membership of 76 to 100: President plus three (3)
- e. Membership of 101 to 125: President plus four (4)
- f. Membership of over 125: President plus four (4) plus one for every additional 25 over 125.

(2) A Club with membership below ten (10) shall forfeit representation. A Club shall regain representation when membership of at least ten (10) is attained. The membership shall be determined by the number of members whose dues are current.

c. Clubs organized on the Circle Plan

1. A Club organized on the Circle Plan shall be entitled to representation by the Club President or alternate.

2. Each Circle shall be entitled to delegates or alternates as follows:

- a. Membership of 10 to 25: Circle President or alternate
- b. Membership of 26 to 50: Circle President plus one (1)
- c. Membership of 51 to 75: Circle President plus two (2)
- d. Membership of 76 to 100: Circle President plus three (3)
- e. Membership of 101 to 125: Circle President plus four (4)
- f. Membership of over 125: Circle President plus four (4) plus one (1) for every additional 25 over 125.

3. A Circle with a membership of below ten (10) shall forfeit representation. A Circle shall regain representation when membership of at least ten (10) is attained. The memberships shall be determined by the number of members whose dues are current.

d. Councils

A Council of Garden Clubs shall be entitled to representation by the President (or its chairman) or alternate.

**SECTION 2 - Delegate Vacancies**

A vacancy occurring in a delegation may be filled by the respective President or authorized by the FFGC Credentials Committee.

**SECTION 3 - Registration**

Names of delegates and alternates shall be sent to the Convention Registration Chairman by Clubs and Circles ten (10) days prior to the Annual Convention.

**SECTION 4 - Affiliate Member Organizations**

Members of Affiliate Member Organizations may attend but shall not be entitled to a vote.

**SECTION 5 - National Garden Clubs, Inc. and Deep South Garden Clubs, Inc. Conventions**

Delegates and alternates to National Garden Clubs, Inc. and Deep South Garden Clubs, Inc. convention shall be nominated and elected by the FFGC Board of Directors, the number to be determined by the respective bodies.

Names of eligible members may be submitted to the FFGC Board of Directors for consideration as nominees.

Elections shall be by ballot and a plurality vote shall elect. If there are no more than the requisite number of nominees, election may be by voice.

Vacancies in the delegation shall be filled as authorized by the President.

**ARTICLE XII - EXECUTIVE COMMITTEE**

**SECTION 1** - The Executive Committee shall consist of the elected officers of FFGC, the Corresponding Secretary, the Chairman of the Headquarters and Endowment Trustees, and the Chairman of the Finance Committee. The Parliamentarian shall attend meetings of the Executive Committee as

advisor.

**SECTION 2** - It shall be the duty of the Executive Committee to transact business requiring immediate action either in session, by mail or by email and/or electronic means between meetings of the Board of Directors, and the Committee shall submit a full report at the next regular meeting of the Board of Directors.

**SECTION 3** - The Executive Committee may approve such appropriations from the treasury, not provided in the budget and not to exceed one thousand dollars (\$1,000.00) as are urgently needed to carry on the work of FFGC.

**SECTION 4** - Meetings of the Executive Committee shall be held at the call of the President or upon written request of three (3) committee members.

### **ARTICLE XIII - BOARD OF DIRECTORS**

**SECTION 1** - The Board of Directors shall consist of the officers of FFGC, Former Presidents of FFGC, District Directors, Chairman of the Headquarters and Endowment Trustees and appointed Board members.

**SECTION 2** - The Board of Directors shall perform the specific duties outlined in these Bylaws and shall be empowered to transact any and all other business of FFGC and to control the affairs and funds of the Corporation by the authority vested by the Charter.

**SECTION 3** - Each Officer, District Director, Chairman of the Headquarters and Endowment Trustees and members of the Board of Directors shall:

Submit a report at each meeting of the Board of Directors, and to the Annual Convention when requested by the President; and

Transfer records to their successors or to the President prior to the post-convention meeting of the FFGC Board of Directors.

Board members who are absent from two consecutive scheduled meetings without notifying the FFGC President; do not submit written reports; or do not respond to email or telephone contacts in a timely manner, may be removed from the Board of Directors by a majority vote of the Executive Committee. The FFGC President may appoint a replacement to complete the term of appointment with Board of Directors approval.

**SECTION 4** - Regular meetings of the FFGC Board of Directors shall be held each fall, each winter, immediately preceding each annual convention, immediately following the annual convention in the odd-numbered year. Other meetings may be called by the President or at the request of ten (10) members of the Board.

**SECTION 5** - In the event of a National/State Emergency, official business may be conducted invoking Florida Statute 617.0303 Emergency Powers. Meeting may be conducted with quorum present using video/audio conferencing or similar telecommunications invoking Florida Statute 617.0303 Emergency Powers. A quorum of the Board of Directors shall be one-half (1/2) of the members serving on the current Board of Directors.

### **ARTICLE XIV - HEADQUARTERS AND ENDOWMENT TRUSTEES**

#### **SECTION 1 - Membership**

The Headquarters and Endowment Trustees shall consist of nine (9) members, three (3) of whom shall be the President, the First Vice-President and the Treasurer of FFGC. A Chairman shall be elected by the Trustees and shall serve as a member of the Board of Directors and of the Executive Committee. Vacancies shall be filled by the President subject to the approval of the Board of Directors.

#### **SECTION 2 - Eligibility**

The remaining six members of the Headquarters and Endowment Trustees elected shall meet the following criteria:

- a. At least three (3) members to be currently serving on the FFGC Board of Directors and shall have served as elected Officers of FFGC excepting those currently serving on the Executive Committee.
- b. The remaining three (3) members shall be currently serving and have served at least two (2) years on the FFGC Board of Directors.
- c. Members of the Executive Committee not specifically noted in ARTICLE XIV, Section 1 Membership a., are not eligible to serve on the H&E Trustees. Members currently serving on the H&E Trustees and elected to serve as a member of the Executive Committee other than President, 1st Vice President and Treasurer of FFGC will not be eligible for re-election to the Headquarters and Endowment Trustees. PROVISIO: If adopted this Bylaw will become effective April 2023.

### **SECTION 3 - Elections**

Trustees shall be elected by the FFGC Board of Directors.

A Nominating Committee of three (3) shall be selected at the Winter Meeting of the Board of Directors. The Chairman shall be appointed by the President and two (2) members shall be elected by the Board of Directors.

The Nominating Committee shall submit one (1) nomination for each vacancy to be filled at the pre-convention meeting in the even-numbered year and the post-convention meeting in the election year of the Board of Directors at which time nominations may be made from the floor.

Election shall be by ballot and a majority vote shall elect. If there is but one (1) nominee for each vacancy to be filled, election may be by voice.

### **SECTION 4 - Term of Office**

The President, the First Vice-President and the Treasurer of FFGC shall serve for the duration of their terms of office.

The term of an elected Trustee shall be three (3) years.

An elected Trustee may serve no more than two (2) consecutive terms.

### **SECTION 5 - Duties**

The Headquarters and Endowment Trustees shall be governed by a set of Rules and Regulations adopted by its members subject to the approval of the Board of Directors, a copy of which shall be available to each Board member.

The President and the Trustees shall have general supervision over all affairs of Headquarters and the Headquarters and Endowment Fund, subject to the approval of the FFGC Board of Directors.

### **SECTION 6 - Honors and Funds**

a. The Honors listed below have been established to honor Garden Club members or others who have distinguished themselves in garden club work for FFGC. The minimum fee/contribution for each of these honors will be placed in the H&E Fund. Specific details of each honor are listed in the Standing Rules #4 HONORS. These Honors are Guardian of Gardening; Patron; Hall of Fame, Earth Steward and "Bricks Along the Garden Path."

b. "Color Our Garden Fund" is a Headquarters and Endowment Fund established for the continued stewardship and care of the FFGC grounds at Headquarters. This is a budgeted item for FFGC supported by donations including Earth Steward contributions/fees.

## **ARTICLE XV - STRATEGIC PLANNING COMMITTEE**

### **SECTION 1 - Membership**

The Strategic Planning Committee shall consist of nine (9) members. Three (3) members shall be the

First Vice President, Second Vice President and Third Vice President of FFGC. Three (3) members to be serving on the current Board of Directors shall be appointed by the President with the approval of the Board of Directors.

Three (3) members serving on the current Board of Directors shall be elected by the Board of Directors with one (1) serving a two-year term and two (2) serving a three-year term. (The President serves by virtue of office on all committees except the Nominating Committee.) Vacancies shall be filled by the President subject to the approval of the Board of Directors. The chairman shall be elected within the Strategic Planning Committee. The FFGC President will not be eligible for chairmanship of the Strategic Planning Committee.

#### **SECTION 2 - Eligibility**

Elected and appointed members shall currently serve on the FFGC Board of Directors.

#### **SECTION 3 - Election**

The Chairman of the Strategic Planning Nominating Committee shall be appointed by the President at the Post Convention Board of Directors meeting in the odd numbered year. Two members to the Nominating Committee shall be elected at the Post Convention Board of Directors meeting in the odd numbered year. The Committee will report at the September Board of Directors meeting in the odd numbered year to elect the three At Large members to the Strategic Planning Committee. The election shall be by ballot and a majority vote shall elect. If there is but one (1) nominee for each vacancy to be filled, election may be by voice.

#### **SECTION 4 - Term of Office**

- a. The FFGC Officers shall serve for the duration of their terms of office.
- b. The term of one (1) elected member shall be two (2) years. The term of two (2) elected members shall be three (3) years.
- c. An elected member may serve no more than two (2) consecutive terms.

#### **SECTION 5 - Duties**

The Strategic Planning Committee duties would include consideration of issues to protect the future of FFGC and strengthen the Corporation and other items as suggested by the President, Officers or FFGC Board of Directors. The Committee functions in an advisory capacity only. The Committee will report recommendations to the President who will then assign to the appropriate existing FFGC Committee for consideration.

### **ARTICLE XVI - BYLAWS AND STANDING RULES COMMITTEE**

#### **SECTION 1 - Membership**

The Bylaws Committee shall consist of seven (7) voting members: President, 1st Vice President, Chairman appointed by the President, two (2) members appointed by the President in consultation with the Chairman (one member who is a former FFGC President), and two (2) elected by the FFGC Board of Directors. The Parliamentarian will serve as a non-voting member. Vacancies shall be filled by the President subject to approval of the Board of Directors.

#### **SECTION 2 - Eligibility**

Members of the Bylaws Committee shall have served for four (4) immediate past consecutive years and currently serve on the FFGC Board of Directors.

#### **SECTION 3 - Election**

The Nominating Committee for the Bylaws Committee would be selected in the fall of the even numbered years (beginning September 2020). The Chairman shall be appointed by the President and

two (2) members elected by the Board of Directors. Bylaws Committee members elected in winter of odd numbered year to begin serving at the Post Convention meeting of the odd numbered year. Elected members serve for a two-year term with an option for a second two-year term. (Committee members appointed do not have a term limit restriction.)

#### **SECTION 4 - Procedure**

All requests submitted to the Bylaws/Standing Rules Committee must be in writing and include date of request, rationale and be signed by the person/committee chairman making the request. (Standing Rule #29). Requests should be received not less than six (6) weeks prior to the next Board of Directors Meeting.

Notification of decision with rationale will be given to the person/committee chairman making the request when decision has been made. If approved within the Bylaws Committee, the Bylaws/Standing Rule will be presented to the Board of Directors for approval. Standing Rules may be amended or adopted by vote of the Board of Directors only. Bylaws submitted for adoption or amending shall adhere to ARTICLE XXIII.

#### **SECTION 5 - Duties**

The Bylaws Committee duties include but are not limited to:

Immediately following the Winter Board of Directors meeting, all Bylaw changes to be addressed at the Annual Convention must be prepared and forwarded to The Florida Gardener Chairman for the Spring Issue. This is in accordance with ARTICLE XXIII, Amendments, Section 1.

Immediately following the Annual Convention, a list of all Bylaws and Standing Rules adopted from one convention through the year to the next Annual Meeting are to be prepared and submitted:

- (1) In the even number year to be published in the BOI Supplement; and
- (2) In the odd number year (end of each administration) the Master Bylaws and Standing Rules need to be updated for publishing in the Book of Information.

Immediately following the Annual Convention, the Master Bylaws and Standing Rules are updated on the website.

### **ARTICLE XVII - SEEK CONFERENCE**

(Save the Earth's Environment through Knowledge)

The SEEK Conference is held annually at various locations throughout Florida for students entering Grades 10-12. The mission is to increase student environmental literacy through hands-on and field-based educational experiences, to inspire student interest and involvement in environmental conversation and protection, and to promote student development of environmental stewardship ethics as well as environmental career opportunities.

#### **SECTION 1 - Structure**

The Chairman of SEEK shall be appointed by the FFGC President.

A Vice Chairman shall be appointed by the FFGC President after consultation with the Chairman.

The FFGC Treasurer may serve as the Treasurer of SEEK unless an Assistant Treasurer is appointed by the FFGC President for this purpose.

The SEEK Chairman and SEEK Vice Chairman shall serve as members of the FFGC Board of Directors. Other SEEK committee members will not serve on the Board of Directors in that capacity but may serve on the FFGC Board of Directors in another capacity.

All paid staff or those receiving stipend, shall be contracted annually with contracts signed by the FFGC President. All staff shall be fingerprinted and vetted by the Florida Department of Children and Families (DCF) Level II background check or equivalent.

Volunteers shall be fingerprinted and vetted by a DCF Level II background check or equivalent.

**SECTION 2 - Finances (as listed in FFGC Bylaws ARTICLE V, Section 4, Special Funds)**

- a. The budget for the SEEK Conference shall be prepared and presented annually by the Chairman and Vice Chairman for approval by the Finance Committee in September, prior to being presented for approval by the FFGC Board of Directors at the Fall Board of Directors Meeting.
- b. The Operating Fund shall be maintained and all invoiced bills paid promptly by the Treasurer, SEEK Chairman or designate.
- c. All donations for Scholarships/Financial Aid to the general operating fund shall be acknowledged in writing and used for the purpose intended/indicated.
- d. Insurance will be required as deemed necessary for the protection of FFGC. The FFGC Insurance Chairman should be consulted.

**SECTION 3 - Operations**

- a. The Chairman shall be responsible for the planning and execution of all conference programs in accordance with established Policies and Procedures.
- b. The Chairman, Vice Chairman and Registrar shall be responsible for managing attendee registrations and scholarships.

**ARTICLE XVIII - WEKIVA YOUTH CAMP**

The Wekiva Youth Camp (WYC), held annually at Wekiwa Springs State Park, Apopka, FL shall be executed under the current 25-year formal Agreement (DEP Contract R2498, expiring 2047) with the Florida Department of Environmental Protection (DEP), Division of Parks and Recreation. The Purpose is “a youth camp with major program emphasis on nature appreciation, preservation, and conservation, for the education and enjoyment of youth.”

**SECTION 1 - Structure**

- a. The Chairman of the Wekiva Youth Camp (WYC) shall be appointed by the FFGC President. The Chairman shall be responsible for the planning and execution of all camp programs in accordance with established Policies and Procedures including Financial Aid decisions.
- b. WYC Vice Chairman and WYC Treasurer shall be appointed by the FFGC President after consultation with the Chairman. All other committee members will be appointed by the WYC Chairman.
- c. The FFGC Treasurer may also serve as the Treasurer of WYC unless an Assistant Treasurer is appointed by the FFGC President for this purpose.
- d. The WYC Chairman, WYC Vice Chairman and the WYC Treasurer shall serve as members of the FFGC Board of Directors. Other WYC Committee members will not serve on the Board of Directors in that capacity but may serve on the FFGC Board of Directors in another capacity.
- e. All paid staff shall be contracted annually and contracts signed by the FFGC President. All paid staff shall be fingerprinted and vetted by a Florida Department of Children and Families (DCF) Level II background check or equivalent.
- f. Volunteers, and others as deemed necessary, shall be fingerprinted and vetted by a DCF Level II background check or equivalent.

**SECTION 2 - Finances (as listed in FFGC Bylaws Article V, Section 4, Special Funds)**

- a. The annual budget for the Wekiva Youth Camp shall be prepared by the Chairman and WYC Treasurer (with input from committee) and presented for approval by the Finance Committee in September prior to being presented for approval by the Board of Directors at the Fall Board of Directors Meeting.
- b. The Operating Fund shall be maintained by the WYC Treasurer, and all invoiced bills paid promptly by the WYC Treasurer or designate.
- c. A Building and Maintenance (B&M) Fund shall be maintained by the WYC Treasurer and used



for approved purchases related to FFGC fixed assets at camp. For purchases over three thousand dollars (\$3,000.00), three bids shall be obtained, and purchase approved by the FFGC Finance Committee.

d. All donations for camperships/Financial Aid to the operating fund or to the B&M Fund shall be acknowledged in writing and used for the purpose intended/indicated.

e. Insurance will be required as designated in the formal Agreement between FFGC and the DEP and as deemed necessary for the protection of FFGC.

### **SECTION 3 - Operations**

a. The Registrar shall be responsible for managing camper registration (credit cards and cash payments) and camper cabin assignments.

b. Wekiva Volunteer Training (WVT) shall be held annually in February. Chairman for this training shall be appointed by the FFGC President.

c. Program Coordinators shall be responsible to the WYC Chairman for program curriculum, planning and execution.

## **ARTICLE XIX – COMMITTEES**

### **SECTION 1 - Standing Committees**

Standing Committees shall be established by the President or the Board of Directors as necessary to carry out the purposes of FFGC. These Committees shall conform, insofar as practicable, to those of the National Garden Clubs, Inc.

### **SECTION 2 - Special Committees**

Special Committees may be appointed by the President.

### **SECTION 3 - Members of the Board of Directors**

The members of the Board of Directors, except the FFGC Nominating Committee Chairman, Headquarters and Endowment Trustees Chairman, and Strategic Planning Committee Chairman shall be appointed by the President at the beginning of each term subject to the approval of the Officers, District Directors and Former FFGC Presidents and Early Appointments to the Board of Directors. Subsequent appointments of

Members to the Board of Directors shall be approved by the Board of Directors.

The Chairman of each Committee shall attend all Board meetings and submit reports as directed.

The Chairman of each Committee, except the Finance Committee, the Nominating Committee, Strategic Planning Committee, Bylaws and Standing Rules Committee and the Headquarters and Endowment Trustees, shall select the Committee members.

Following the final report of a Special Committee Chairman, that chairman may continue to be a member of the Board of Directors in that capacity through convention of that year.

### **SECTION 4 - Committee Lists**

The Corresponding Secretary shall maintain a list of all Standing and Special Committees.

## **ARTICLE XX - PUBLICATIONS**

### **SECTION 1 - The official publications of FFGC shall be:**

The Florida Gardener

Book of Information

FFGC Calendar; and

Florida Garden Club Manual

**SECTION 2** - Other official publications may be authorized by the Board of Directors as deemed necessary.

**SECTION 3** - Guidelines for these publications shall be established by the Board of Directors.

## **ARTICLE XXI - DISTRICTS**

## **SECTION 1 - Structure**

- (1) Districts form an integral part of the overall FFGC organizational structure.
- (2) Districts shall be established with boundaries defined by the FFGC Board of Directors.  
All member Clubs within the designated boundaries shall comprise District membership.

Each district shall be represented by a District Director who shall be a member of the Board of Directors.

Transfer of a member Club from one District to another may be granted by the FFGC Board of Directors, provided such transfer was previously approved by the Directors of the respective Districts and their District Board of Directors.

- e. Bylaws for Districts are generally not required. Policies and Procedures are usually adequate. However, Articles of Incorporation, Bylaws, Polices and Procedures must conform to FFGC Bylaws. The Articles of Incorporation and/or District Bylaws must be reviewed by the FFGC Bylaws and Standing Rules Committee prior to District approval.

## **SECTION 2 - District Directors**

Each District Director shall:

- Coordinate and promote the purposes of FFGC;
- Appoint District Chairmen as deemed necessary; and
- Preside at all District Meetings.

Each District Director shall attend FFGC Board of Directors meetings; and

Present a report of District activities;

Organize Garden Clubs within the District and submit membership applications and resignations;

Report Circles formed or disbanded within Garden Clubs organized on the Circle Plan; and

Submit membership applications of Councils.

## **SECTION 3 - Elections**

District Nominating Committee

A Nominating Committee of three (3) members shall be elected at the FALL District Meeting in odd-numbered years.

The Committee shall submit at the following SPRING District meeting (even numbered years) one (1) nominee, and an alternate for the FFGC Nominating Committee. The Committee shall submit at the following FALL District Meeting (even numbered years) one (1) nominee for the office of District Director.

Nominations may be made from the floor.

Elections shall be by ballot and a majority vote shall elect. If there is only one (1) nominee for an office, the vote may be by voice.

District Directors

A District Director shall be elected in each District at the FALL District Meeting in even-numbered years.

Any District Club member shall be eligible for the office of District Director.

The term of office shall be for two (2) years and shall begin at the close of the convention following election.

A director shall be ineligible for two (2) consecutive terms.

Vacancies shall be filled by the President subject to the approval of the Board of Directors.

FFGC Nominating Committee Member

One (1) member of the FFGC Nominating Committee and one (1) alternate shall be elected in each District at the SPRING District Meeting in even-numbered years.

To serve as a member or alternate, the nominee shall have served at least two (2) years on the FFGC Board of Directors within the last four (4) years immediately preceding the election.

In the event the elected member or alternate cannot attend the scheduled meetings of the Nominating Committee, the Director or Assistant Director of that District shall represent their District

as the voting member.

**SECTION 4 - Finances**

Districts are required to obtain individual TIN number in order to become unique organization for IRS tax filing purposes. A 501(c)(3) is not required in most instances.

**SECTION 5 - Meetings**

At least two (2) District meetings shall be held annually, one (1) in the spring and one (1) in the fall, the places and dates to be determined by the President and the District Director.

The number of delegates and alternates to District meetings shall be the same as for the Annual Convention as prescribed in ARTICLE XI, Representation.

Additional delegates at District meetings shall include the District Director, the Assistant Director(s), each District Officer, each District Chairman, each former District Director, and each member of the FFGC Board of Directors living within the District.

The names of all delegates and alternates shall be registered ten (10) days prior to each district meeting.

A delegate shall be entitled to one (1) vote.

In the event of a National/State Emergency, an Electronic/Telephone meeting may be scheduled to conduct necessary business of the District. The protocol for this meeting is developed by the District using the Bylaws/Standing Rules of the District and guidelines of Standing Rules #24 and #25. Two consecutive meetings of a District may not be cancelled.

**ARTICLE XXII - PARLIAMENTARY AUTHORITY**

Robert's Rules of Order Newly Revised shall govern the proceedings of FFGC in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and Standing Rules.

**ARTICLE XXIII - AMENDMENTS**

**SECTION 1** - These bylaws may be amended at any FFGC Convention by a two-thirds (2/3) vote of the delegates present and voting, provided the proposed amendments shall have been presented in writing to the Board of Directors for approval, and a copy of the approved amendments shall have been sent to each member Club at least four (4) weeks prior to convention.

**SECTION 2** - Without the prescribed notice, these Bylaws may be amended at any annual convention by unanimous vote.

**SECTION 3** - In the event of National/State Emergency, the Bylaws may be amended invoking The Florida Statutes 617.0207 Emergency Bylaws and 617.0303 Emergency Powers. Bylaws approved invoking the Florida Statutes will be in effect until the termination of the emergency. The Bylaws approved during the time of the National/State Emergency must stand adoption by the delegates at the next FFGC Annual Convention.

**SECTION 4** - These Bylaws may be revised only upon the authority of the convention body.

Revised May 1, 1980    Amended April 21, 2001  
Amended April 28, 1983    Amended April 17, 2002  
Amended April 23, 1986    Amended April 30, 2003  
Amended April 29, 1987    Amended April 30, 2005  
Amended April 20, 1988    Amended May 2012  
Amended April 18, 1989    Amended April 2013  
Amended April 18, 1991    Amended April 2015  
Amended April 29, 1992    Amended April 2016  
Amended April 6, 1993    Amended April 2018  
Amended April 27, 1994    Amended April 2019  
Amended April 17-18, 1996    Amended April 2020 (Convention cancelled due to Covid 19.)

Amended April 16, 1997  
Amended April 21, 1999  
Amended April 25, 2000

Amended April 2021  
Amended April 2022  
Amended April 2023

# FLORIDA FEDERATION OF GARDEN CLUBS, INC.

## STANDING RULES

### 1. FEDERATION

- a. The name of the Florida Federation of Garden Clubs, Inc., may be used to endorse any product, lecture, tour or organization only when authorized by the Board of Directors.
- b. The word "Federation" shall not be a part of the name of any other Garden Club or Circle after June 21, 1985.
- c. The official emblem of FFGC may be used for non-commercial purposes by any member group.
- d. The mailing list of FFGC members may be made available for purposes of advertising and soliciting only when authorized by the Board of Directors.

### 2. FUNDS

- a. The expenditure of FFGC funds by any member shall be subject to approval of the President and the Board of Directors. All bills shall be submitted for approval by December 31 or the monies may be forfeited.
- b. The duly elected FFGC President, FFGC First Vice President, FFGC Second Vice President, FFGC Third Vice President and FFGC Treasurer shall be authorized signers on all FFGC bank accounts during their terms of office. All authorized signers are required to be bonded.
- c. Chairmen of committees involved in income producing activities shall submit tentative budgets to the Finance Committee for review no less than four (4) months prior to the activity. Requests may be submitted by those committees requiring monetary advances after such review.
- d. Chairmen of committees handling funds shall make detailed financial statements to the Finance Committee within six (6) weeks after the activity. Final fiscal reports shall be made to the Finance Committee prior to December 31. Monies remaining in any committee fund except FFGC Wekiva Youth Camp and FFGC SEEK Youth Conference shall be transferred to the appropriate fund prior to December 31.
- d. The official membership roll shall be maintained at Headquarters. A duplicate roll shall be preserved at a location determined to be secure.
- e. An FFGC Contingency Fund of approximately 10% of annually collected member dues will be established and maintained.

### 3. FELLOWSHIPS AND SCHOLARSHIPS

- a. Scholarships established shall be subject to approval by the Board of Directors.
- b. All checks for fellowships or scholarships awarded by FFGC shall be made payable to the university, college or organization concerned, with the stipulation that if the recipient fails to matriculate, withdraws or is dismissed, or fails to maintain a full-time student status, the unused funds, or any portion thereof, shall be returned within thirty (30) days.
- c. Interest accrued during the current year in the Fellowship/Scholarship Fund shall be included in the budget of the succeeding year.
- d. Scholarship Funds shall be available for awards to equal 5% of the average value, as of May 31, of the past three years' Scholarship Funds.

### 4. HONORS

#### a. GUARDIAN OF GARDENING

Guardian of Gardening is a high honor given by a club, circle, district, council, or an individual to a garden club member in recognition of outstanding and distinguished service

to the mission of the Florida Federation of Garden Clubs, Inc. With the minimum contribution/fee of fifteen hundred dollars (\$1,500.00) the name of the guardian is engraved on a 3" by 11" Bronze plaque permanently installed on the brick Guardian Wall at FFGC Headquarters. Complete the Guardian of Gardening form and send with a check for fifteen hundred dollars (\$1,500.00) to FFGC Headquarters for the H&E Fund. The form will be forwarded to the H&E Chairman. For information or questions, contact the H&E chairman.

**b. PATRON**

Patron is an honor given by a club, circle, district, council or an individual to a garden club member in recognition of dedicated service to the mission of the Florida Federation of Garden Clubs, Inc. With the minimum contribution/fee of five hundred dollars (\$500.00) the patron's name is engraved on a Brass plate and mounted on the Patron's Plaque at FFGC Headquarters. Please complete the Patron form and send with a check for five hundred dollars (\$500.00) to FFGC Headquarters for the H&E Fund. The form will be forwarded to the H&E Chairman. For information or questions, contact the H&E Chairman.

**c. HALL OF FAME**

The Hall of Fame is awarded to an individual who has made a special contribution to their club, community, or a particular phase of garden club work. It may be requested by FFGC Garden Clubs, Districts, Board of Directors, or other groups affiliated with FFGC. The FFGC President may choose, during their term of office, to award the Hall of Fame of Fame to individuals who have made a special contribution to the administration. The Hall of Fame application form must be completed and signed by no less than two club or circle officers (as the case may be) and received by the Chairman no less than four weeks prior to the presentation date. The minimum contribution/fee is one hundred dollars (\$100.00) made payable to FFGC. The recipient is presented with a certificate and pin. Recognition will be presented at the appropriate place.

**d. EARTH STEWARD**

An Earth Steward is one who has been recognized for outstanding efforts in the Stewardship of our natural resources in the field of gardening, landscape design, education or legislation. The Earth Steward application form must be completed and sent to the Chairman by an individual, a club or a circle. The minimum contribution/fee is one hundred dollars (\$100.00) and goes to the Color Our Garden Fund, a part of the Headquarters and Endowment budget for the continued stewardship and care of the grounds at FFGC Headquarters. The recipient is presented with a certificate and pin.

Recognition will be presented at the appropriate place.

**e. BRICKS ALONG THE GARDEN PATH**

Bricks are available for purchase to honor individuals, clubs, programs, special occasions, years of service, etc. Each brick is placed along one of the garden paths at FFGC Headquarters. Form is to be completed including the inscription. The minimum contribution/fee is fifty dollars (\$50.00) to be placed in the H&E Fund.

**f. PILLAR OF PRIDE**

This honor was established to provide special recognition for members of pride, purpose and productivity in garden club work. The Pillar of Pride application must be completed and returned with the minimum contribution/fee of one hundred dollars (\$100.00) to the Chairman. Honorees are presented with a certificate and pin. Recognition will be presented at the appropriate place.

**g. FFGC LIFE MEMBERSHIP**

This recognition was established for individuals of an FFGC garden club. This can be given by a club, circle, district, council or an individual may honor themselves or another person

with an FFGC Life Membership. A Life Member no longer pays FFGC yearly dues. Life Members receive the Florida Gardener for life. The honoree is awarded a certificate, a pin and life membership card. The minimum contribution/fee is three hundred dollars (\$300.00). Recognition will be presented at the appropriate place.

**h. DEEP SOUTH LIFE MEMBERSHIP**

This recognition was established for individuals, residing in the Deep South Region. The fee for the Deep South Life Membership helps to fund Deep South Scholarship Fund. The honoree receives a certificate and pin. Application form is to be completed and returned with a minimum contribution/fee of fifty dollars (\$50.00).

**i. NATIONAL GARDEN CLUB LIFE MEMBERSHIP**

This recognition honors a member or non-member with an expression of gratitude for their dedication to the aims and ideals of NGC. Funds collected are evenly divided between the Scholarship Fund and the Permanent Home and Endowment Fund. Honoree receives a membership card and lifetime subscription to The National Gardener. Application is to be completed and returned with a minimum contribution/fee of two hundred dollars (\$200.00).

**5. CONVENTIONS AND MEETINGS OF THE BOARD OF DIRECTORS**

- a. FFGC Convention contracts are considered and may be executed five (5) years in advance.
- b. Net income from FFGC conventions and their attendant activities shall be shared equally by FFGC and by the hosting group. Any deficit shall be assumed by FFGC.
- c. In the event of a national emergency, a convention or a meeting of the Board of Directors may be canceled by the President in concurrence with the Vice-Presidents.
- d. The FFGC portion of net income from Deep South Garden Clubs, Inc. Conventions shall be shared equally by FFGC and by the hosting group. Any deficit shall be assumed by FFGC.

**6. FFGC/NGC EDUCATIONAL OPPORTUNITIES**

**a. Environmental Schools**

- (1) Net income shall be shared equally by FFGC, Tri-Council and the hosting group.
- (2) Any deficit shall be assumed equally by FFGC and Tri-Council.

**b. Gardening Schools**

- (1) Net income shall be shared equally by FFGC, Tri-Council and the hosting group.
- (2) Any deficit shall be assumed equally by FFGC and Tri-Council.

**c. Landscape Design Schools**

- (1) Net income shall be shared equally by FFGC, Tri-Council and the hosting group.
- (2) Any deficit shall be assumed equally by FFGC and Tri-Council.

**d. FLOWER SHOW SCHOOLS**

- (1) Net income after completion of a series from Flower Show Schools shall be shared equally by FFGC, FFSJ and the hosting group.
- (2) Any deficit shall be shared equally by FFGC and FFSJ.

**e. FLOWER SHOW SCHOOL SYMPOSIA**

- (1) Net income from Flower Show School Symposia shall be shared equally by FFGC, FFSJ and by hosting group.
- (2) Any deficit shall be shared equally by FFGC and FFSJ.

**f. FFGC BIENNIAL STATE FLOWER SHOW**

- (1) FFGC Biennial State Flower Show shall be limited to one (1) during each administration.
- (2) Net income from FFGC Biennial State Flower Show shall be shared equally by FFGC and by the hosting group. Any deficit shall be assumed equally by FFGC and the hosting group.
- (3) Any deficit shall be assumed equally by FFGC and FFSJ.

**g. LEGISLATIVE DAY EVENT**

- (1) Net income from Legislative Day Event shall be shared equally by FFGC and by the

- hosting group.
  - (2) Any deficit shall be assumed equally by FFGC and the hosting group.
  - h. **UF/FFGC SHORT COURSE**
    - (1) Net income from UF/FFGC Short Course shall be shared equally by FFGC and by the hosting group.
    - (2) Any deficit shall be assumed equally by FFGC and the hosting group.
  - i. **SHORT COURSE NORTH**
    - (1) Net income from Short Course North shall be shared equally by FFGC and by the hosting group.
    - (2) Any deficit shall be assumed equally by FFGC and the hosting group.
  - j. **TROPICAL SHORT COURSE**
    - (1) Net income from Tropical Short Course shall be shared equally by FFGC and the hosting group.
    - (2) Any deficit shall be assumed equally by FFGC and the hosting group.
7. **RECORDS RETENTION (Paper and Electronic)**
- a. All awards won by FFGC, with the exception of National Garden Clubs Awards shall be retained by FFGC Headquarters. (See current awards on the FFGC website).
  - b. Electronic copy of records will be maintained as designated by the Executive Committee. These may be stored on FFGC Google Drive or other approved method. No Records may be destroyed without making certain required information is safely stored and available if requested.
  - c. Expense for required records shall be expense of FFGC with Finance Committee approval.
  - d. Copies/originals of all FFGC publications, including books or pamphlets written by FFGC members are the property of FFGC and will be electronically retained at Headquarters.
  - e. The history of FFGC shall be electronically retained at Headquarters and maintained on the FFGC website.
  - f. The FFGC Treasurer shall annually review the IRS requirements regarding the retention of records. Any needed changes to this Standing Rule shall immediately be forwarded to the FFGC President, the Chairman of H&E Committee, the Chairman of the Bylaws Committee, the Chairman of the Finance Committee, the Chairman of Strategic Planning Committee, The Chairman of Wekiva Youth Camp, the Chairman of SEEK and the Office Coordinator. Members of the Board of Directors, staff and volunteers shall adhere to this Standing Rule.
  - g. **Permanent Records:**
    - (1) Governance records, including the Charter, Amendments to the Charter, the Bylaws, Amendments to the Bylaws and other organizational documents.
    - (2) Board and Committee records, including Minutes and documents presented and acted upon during meetings of the Board of Directors, Bylaws Committee, Finance Committee, Strategic Planning Committee, Headquarters and Endowment Committee, Wekiva Youth Camp Committee and SEEK Committee.
    - (3) Tax records, including all tax returns both Federal and State.
    - (4) The IRS Letter of Determination and all correspondence related to it.
    - (5) Intellectual Property Records, including copyright and trademark registrations.
    - (6) Financial Records, consisting of fiscal year-end financial statements, audits, property records and depreciation schedules.
    - (7) Legal Documents including liability letters.
  - h. The following records shall be maintained for seven years:
    - (1) All other financial records and supporting documentation, including Contracts, Licenses, the Annual Convention Financial Records and FFGC State Biennial Flower Show Financial Records.



- (2) Employee/Employment Records for terminated employees, including applications, evaluations, compensation, Worker's Compensation Claims and W4s.

- i. General Correspondence shall be maintained for two years.

## 8. BOOK OF INFORMATION

Information required for the Book of Information shall be sent to FFGC Headquarters by each Club before May 1 each year. *Books of Information* shall be distributed as follows:

- a. Two (2) copies to each District Director, one of which shall be retained in District files.
- b. One (1) copy to each Club (for the President) and one (1) copy for each Circle.
- c. One (1) copy to each member of the Board of Directors.
- d. One (1) copy shall remain in the files for the use of the succeeding *Book of Information* Chairman.

## 9. THE FLORIDA GARDENER

- a. Each Club shall be responsible for maintaining a current membership list and shall notify the FFGC Office Coordinator promptly of changes of names, address, zip code, email address and telephone number, members added and members dropped. Members may access *The Florida Gardener* digitally. If mailed, a legally married couple will receive one copy of *The Florida Gardener*.
- b. The FFGC Life Membership Chairman shall furnish the FFGC Headquarters the name, address, zip code, and the name of the member's Club (and Circle) for each addition or deletion.
- c. Each affiliate members organization shall receive *The Florida Gardener*.
- d. The names of FFGC officers and Board of Directors may be published in *The Florida Gardener* in the election year. The theme and the message of the incoming President and the message of the retiring President may also be published in an issue.

## 10. OTHER PRINTED MATERIALS/PUBLICATIONS

- a. Any printed material or publications produced by an appointed Chairman must be approved by the President. All material shall become the property of FFGC and may be copyrighted or trademarked. Consent is required by FFGC to reproduce materials/publications. Originals shall be stored at Headquarters electronically.
- b. Material selected for the Florida Federation of Garden Clubs, Inc. (FFGC) Calendar may appear in local news media prior to being published in the FFGC Calendar. Material having appeared in books, magazines, or other copyrighted or trademarked publications and national media shall not be accepted for the FFGC Calendar.
- c. Disposition of calendars not sold will return to Ways and Means and become the responsibility of the FFGC Third Vice President.

## 11. FLORIDA FLOWER SHOW JUDGES (FFSJ)

The Florida Flower Show Judges (FFSJ) organization is composed of members accredited by National Garden Clubs, Inc. The President of the Florida Flower Show Judges shall serve on the FFGC Board of Directors acting as a liaison between FFGC and FFSJ.

## 12. TRI-COUNCIL OF FFGC

The Tri-Council of FFGC organization is comprised of members provisional and/or accredited as a Consultant by National Garden Clubs, Inc. in one or more of the following: Environmental, Gardening and Landscape Design. The President of Tri-Council shall serve on the FFGC Board of Directors acting as liaison between FFGC and Tri-Council.

## 13. ENDORSEMENTS FOR FFGC OFFICERS

- a. Each candidate will submit an FFGC Resume Form showing qualifications for the office being sought, support of family, background and other experience relevant to position. The Resume Form (pdf file) may be downloaded from the FFGC website.
- b. A person seeking FFGC office shall be endorsed by a club or circle by **October 30** in the even numbered years. This Letter of Endorsement (one page only) shall be received by

the Chairman of the FFGC Nominating Committee by **November 15**, in the even numbered year. A District may **NOT** endorse a candidate.

- c. Three Letters of Recommendations (one page only) stating specific reasons for recommendation of candidate to position sought shall be forwarded to the Chairman of the FFGC Nominating Committee by **November 15**, in the even numbered year. Former FFGC Presidents and current FFGC President may **NOT** write Letters of Recommendation.
- d. The Chairman of the Nominating Committee will send the submitted Letter of Endorsement and three (3) Letters of Recommendation to the FFGC Nominating Committee members along with the candidate's resume, including a photograph of the potential candidate, no later than 10 days before the FFGC Nominating Committee convenes. Only original Letter of Endorsement and Letters of Recommendation containing specific qualifications of any endorsed candidate will be considered by the Nominating Committee. Letters are each limited to one page.
- e. All qualified candidates will be interviewed by the FFGC Nominating Committee.
- f. A person seeking FFGC office shall be contacted by the Chairman of the FFGC Nominating Committee or someone designated by the Chairman as to the Committee decision.
- g. Information specific to Nominations/Elections is published in the Elections Manual. The Manual is maintained by the FFGC Nominating Committee Chairman to be used for the nominating committee process and procedures.

#### **14. FFGC PRESIDENT'S PINS/JEWELRY**

- a. The FFGC President's pin/jewelry shall be presented at the installation ceremony by the retiring President. The immediate former President representing the FFGC at the National Garden Clubs Convention that same year shall wear the FFGC President's pin/jewelry.
- b. Each Vice President shall be presented with an FFGC pin/jewelry. The FFGC First Vice President's pin/jewelry shall be presented to the incoming First Vice President at the installation ceremony by the outgoing First Vice President. The FFGC Second Vice President's pin/jewelry shall be presented to the incoming Second Vice President at the installation ceremony by the outgoing Second Vice President. The FFGC Third Vice President's pin/jewelry shall be presented to the incoming Third Vice President at the installation ceremony by the outgoing Third Vice President.
- c. Each Executive officer (President, First, Second and Third Vice President) shall sign a Letter of Agreement to return the FFGC pin/jewelry if a situation arises that he/she can no longer perform his/her duties. A copy of this letter shall be kept in the presentation box bearing the pin/jewelry at Headquarters.
- d. Former President's pins/jewelry shall be presented at the installation ceremony by the incoming President. Former Presidents' pins/jewelry are the property of FFGC and should not be altered. The Chairman of the Advisory Council shall be responsible for the inventory of former FFGC Presidents' pins/jewelry. The Chairman of the Advisory Council, prior to the installation ceremony, shall insure that the immediate former President and a member of his/her family sign a Letter of Agreement to return this property to FFGC upon death or when no longer able to represent FFGC. A copy of the letter shall be kept in the presentation box and at FFGC Headquarters.
- e. The NGC pin worn by Mrs. Carroll O. Griffin may be worn by the FFGC President on occasion and shall be maintained in the safe at FFGC Headquarters.
- f. Any additional Former Presidents' pins/jewelry shall be maintained in the safe at FFGC Headquarters. Former President pins/jewelry shall be fabricated by a jeweler of choice in a timely manner as the budget allows. Usable mold for the pin shall be maintained in the safe at FFGC Headquarters.
- f. All FFGC pins/jewelry shall be insured under the FFGC insurance policy and periodically appraised.

## **15. ADVISORY COUNCIL**

The Advisory Council shall be composed of FFGC Former Presidents. The immediate former President shall be Chairman of the Advisory Council. The Chairman shall be responsible for the inventory of former FFGC Presidents' pins/jewelry. The Advisory Council is charged with advising the current FFGC President or as requested by the Board of Directors. The Advisory Council shall meet at the Fall and Winter Meetings of the FFGC Board of Directors or as requested.

## **16. PRECIOUS METALS AND GEMSTONES STATUS**

- a. A club having a minimum of thirty years membership may apply to FFGC through the District Director for one or more of the following designations: 30 years - silver; 40 years - gold; 50 years - platinum; 60 years - ruby; 70 years - emerald; 75 years - diamond; 80 years - double diamond; 85 years - yellow diamond; 90 years - pink diamond; 95 years - blue diamond; 100 years - Centenary diamond; and 125 years - blue star sapphire.
- b. Precious Metal and Gemstones Certificates for circles will be awarded at club level.

## **17. FFGC AWARDS**

### **a. ADULT and YOUTH AWARDS**

- (1) An FFGC Awards Program shall be developed and maintained. Award description including eligibility therefore, shall be published on the FFGC website. The website shall include the award processes and procedures.
- (2) FFGC shall include in its General Fund budget an amount to fund all FFGC Awards during the fiscal year except as noted for the Flower Show Related Awards.
- (3) The FFGC Awards Committee may secure any FFGC member or other expert in the subject of the award to judge award applications.
- (4) All presentations of FFGC Awards are the responsibility of the FFGC Awards Committee as directed by the FFGC President.
- (5) Proposed awards and award changes shall be presented to the Board of Directors for approval and if adopted, published in *The Florida Gardener* and the FFGC website. Proposed new FFGC Awards shall not bear the name of a person, place or organization.
- (6) Awards having no activity for four (4) successive calendar years may be discontinued. The awards proposed for discontinuation shall be announced at the Winter Board of Directors Meeting. Input from the Board shall be solicited at this meeting and taken into consideration by the Awards Committee prior to the final discontinuation of such awards. The final list will be announced at the Pre-Convention Board of Directors meeting.

### **b. FLOWER SHOW AWARDS**

- (1) FFGC Flower Show Achievement Awards See: FFGC website - Awards for specific details. Application requires a Book of Evidence and three (3) Flower Show Evaluations following NGC rules.
- (2) FFGC shall include in its General Fund budget an amount to fund all FFGC Flower Show Awards during the fiscal year.
- (3) Proposed awards and award changes shall be presented to the Board of Directors for approval and if adopted, published in *The Florida Gardener* and on the FFGC website. Proposed new awards shall not bear the name of a person, place or organization.

### **c. FLOWER SHOW RELATED AWARDS**

- (1) See the FFGC website – Awards for criteria. These awards may not be altered without consultation with the FFSJ Executive Committee.
- (2) FFSJ accepts the financial responsibility for these awards.

**18. POLICIES OF FFGC, INC.**

FFGC is committed to incorporating the values of Diversity, Equity and Inclusion in the governance and operation of this Corporation.

**a. NON-DISCRIMINATION POLICY**

It shall be the policy of the Florida Federation of Garden Clubs, Inc. to provide equal membership/employment/service opportunities to all eligible persons and to administer personnel policies and practices in accordance with all applicable laws. We do not discriminate on the basis of race, ancestry, creed, religion, color, personal appearance, national origin, citizenship, age, sex, sexual orientation, marital status, parental status, family responsibilities, the presence of any sensory, physical or mental disability, intellectual disability, learning disability, matriculation, membership in any labor organization, lawful source of income, political affiliation, or political ideology.

- b. ANTI-HARASSMENT POLICY** - Florida Federation of Garden Clubs, Inc. committed to maintaining an environment that is free of harassment. Accordingly, the Florida Federation of Garden Clubs, Inc. will not tolerate harassment of any of our members, employees or others present at our facilities or events by anyone, including any supervisor, co-worker, vendor, client or customer of Florida Federation of Garden Clubs, Inc.

**HARASSMENT** consists of unwelcome or unwanted conduct, whether verbal, physical or visual, that is based upon a person's protected status. Examples of unlawful harassment include words, gestures, stories, jokes or nicknames that are derogatory, demeaning or insulting to a person based upon his or her race, national origin, sex, disability, age, religion or other protected attribute.

Sexual harassment deserves special mention. Sexual harassment consists of: unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment/membership, (2) submission to or rejection of such conduct by an individual is used as the basis for employment/membership decisions affecting such individual, or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance by creating an intimidating, hostile or offensive work environment.

Examples of sexual harassment may include, but are not limited to the following conduct by any employee/member, whether male or female: Unwanted sexual advances or propositions, offering employment/membership benefits in exchange for sexual favors, making or threatening reprisals after a negative response to sexual advances, sexual innuendo, suggestive comments, sexually oriented "kidding" or "teasing", jokes about gender-specific traits, making sexual gestures or comments, displaying sexually suggestive objects, pictures, cartoons or postures, impeding or blocking another's movement, physical contact, such as patting, pinching, or brushing against another's body, and continued requests for a date after rejection.

- c. WHISTLE BLOWER POLICY** - Florida Federation of Garden Clubs, Inc. is committed to operating in furtherance of its tax-exempt purposes and in compliance with all applicable laws, rules and regulations, including those concerning accounting and auditing, and prohibits fraudulent practices by any of its board members, officers or members. This policy outlines a procedure for members to report actions that a member reasonably believes violates a law, or regulation or that constitutes fraudulent accounting or other practices.

This policy applies to any matter which is related to Florida Federation of Garden Club's business and does not relate to private acts of any individual not connected to the business of Florida Federation of Garden Clubs.

If a member has a reasonable belief that a member has engaged in any action that violates any applicable law, or regulation, including those concerning accounting and auditing, or constitutes a fraudulent practice, the member is expected to immediately report such information to the FFGC President. If the member does not feel comfortable reporting the information to the FFGC President, he or she is expected to report the information to the First Vice President. All reports will be followed up promptly, and an investigation conducted, in conducting its investigations, Florida Federation of Garden Clubs will strive to keep the identity of the complaining individual as confidential as possible, while conducting an adequate review and investigation. Florida Federation of Garden Clubs may take disciplinary action (up to and including termination of membership) against a member who in the Board's assessment has engaged in retaliatory conduct in violation of this policy.

Board members will be trained on this policy and Florida Federation of Garden Clubs' prohibition against retaliation in accordance with this policy.

**d. VISITORS TO THE FFGC BOARD OF DIRECTORS MEETINGS**

Visitors in attendance at an FFGC Board Meeting must sign in with the Parliamentarian prior to the Call to Order. Non-members of the Board of Directors may not speak or vote on any issue since they are not a member of the Board of Directors.

- e. Photographs, videos or recordings of FFGC meetings or activities must be pre-approved and/or announced to participants.

*All FFGC Policies are on file at Headquarters.*

**19. FFGC E-MAIL VOTING GUIDELINES**

- a. FFGC ASSEMBLY and Committees are permitted to conduct business by electronic devices. Justification for e-mail voting should be clearly stated as well as rationale for the motion shall be included. This guideline is for voting and information for a meeting.
- b. The FFGC President or FFGC Committee Chairman shall present action in the form of a motion and the FFGC Recording Secretary/FFGC Committee Chairman shall send this motion to each member of the voting body by electronic device. This e-mail will include the date and time set by the FFGC President/FFGC Committee Chairman, to call for the vote. (Members who are not voting members of the committee, are entitled to receive the notification.
- c. Debate and comments, either positive or negative, may be made by any voting member and sent by reply all. During the debate period, the motions may be withdrawn or amended. The date and time to conclude debate shall coincide with the date and time of the call for vote. Time period may vary and will be determined by the FFGC President or Committee Chairman.
- d. At the end of the time period for debate, the FFGC Recording Secretary/Committee Recording Secretary shall e-mail a ballot on which the motion is stated and a "for" or "against" box is provided, to be returning using reply.
- e. The FFGC President/Committee Chairman may vote on the motion with other members.
- f. Changes to an individual vote on the motion may be made up until the time that the FFGC President/Committee Chairman declares that the motion has been adopted/defeated.
- g. A majority vote of the entire Assembly/Committee shall adopt a motion. A motion will be considered adopted whenever a majority vote of the entire Assembly/Committee has been reached, even if it is before the end of the specified time period.
- h. The FFGC Recording Secretary or the appointed Committee Secretary shall compile the vote and immediately notify the FFGC President/Committee Chairman when a majority vote of the entire assembly/committee has been reached.
- i. At the end of the voting period, the FFGC Recording Secretary/Committee Recording Secretary shall send a Teller's Report to the FFGC President/Committee Chairman that will

include:

- (1) Date and time the motion was sent and the polls were open;
  - (2) Number of votes cast;
  - (3) Votes necessary for adoption (majority);
  - (4) Votes for motion;
  - (5) Votes against; and
  - (6) Illegal votes.
- j. Upon request by any committee member, a roll call of the voting will be made available by the FFGC Secretary/Committee Secretary.
  - k. The President/Committee Chairman will immediately declare the result of the vote to all members of the Assembly/Committee by electronic device when notified by the Secretary that a majority has been reached. The Secretary will then send out the Teller's Report at the end of the specified time period of voting.
  - l. The motion, Tellers' Report and the result of the vote shall be ratified and recorded in the Minutes of the next meeting of the Assembly/Committee.

## 20. FFGC GUIDELINES FOR ELECTRONIC/TELEPHONE MEETINGS

In the event of a declared Emergency of Health or Natural Disaster, the FFGC President or Committee Chairman may call an Electronic/Telephone Conference meeting for the sole purpose of conducting necessary business that requires immediate action.

Many free services are available. All charges incurred are the responsibility of the group scheduling the meeting. FFGC hosts are limited to FFGC Board of Directors, Executive Committee or Standing Committee meetings unless approved by the President. All other called meetings including District Meetings, etc. will have a private host selected by persons scheduling the meeting.

The following rules would apply:

- a. **CONNECTION INFORMATION:** The Corresponding or Recording Secretary shall be sent at least one day prior to the meeting, an email invitation including all information for members to connect to the telephone/video conference. If there is sufficient time, advance notice of the meeting will be sent. Notice is required for all persons eligible to be present at the meeting. Contact may be by phone, email or written notice.
- b. **CALL IN TIME:** On behalf of the group meeting, the Committee Chairman/Host shall schedule a telephone/video conference call, using a free service, to begin with sufficient time for all attendees to sign in prior to the start of the conference meeting. Any charges incurred are the responsibility of the group.
- c. **ARRIVAL & DEPARTURE ANNOUNCEMENT:** Members shall announce themselves when joining the conference. Members leaving conference prior to adjournment are noted on screen. Arrival and Departure Announcement should not interrupt a speaker.
- d. **QUORUM CALLS:** The presence of a quorum shall be established by Roll Call at the beginning of a meeting. Any persons not named by the Recording Secretary shall immediately identify themselves and reason for participating in the conference meeting. The quorum established must be present for all votes taken and recorded. The early departure of delegates will reflect in the quorum required for voting.
- e. **OBTAINING THE FLOOR:** To seek recognition by the Chair, a member shall address the Chair with his or her name. (Additional information requested for identifying speaker may be established such as chairmanship, status, etc.).
- f. **MOTIONS SUBMITTED:** Written motions may be submitted prior to the meeting to the person presiding at the meeting. The presiding member will designate a committee member to forward all pre-submitted motions by email to all members in advance of the meeting. Motions may be submitted orally at the meeting with person stating their name and other identifying information as required.

- g. **VOTING METHODS:** All votes shall be taken by roll call. Unless a fully recorded roll-call vote is required/requested, only the number of votes on each side and the number of members present but not voting shall be entered in the Minutes. Business may be conducted by unanimous consent. A “show of hands” or similar icon on the meeting platform may be utilized unless a roll-call vote is required.
- h. **RECORDING OF MINUTES:** The Minutes of the electronic meeting shall be available for approval at the next called meeting. These Minutes will be a part of the permanent records. The meeting will be recorded by the Host.

**21. DEEP SOUTH GARDEN CLUBS, INC. (DSGC) REGION DIRECTOR AND ALTERNATE DIRECTOR**

**a. Eligibility for the office of Region Director and for the office of Alternate Director (per DSGC Bylaws):**

- (1) Have served as President of FFGC for a minimum of two (2) years. In the event FFGC does not have a Nominee who has served a minimum of two (2) years as President of FFGC and is willing to serve, the current President becomes eligible for nomination.
- (2) Reside within the state of Florida.
- (3) Have attended a minimum of two DSGC Conventions and may include the DSGC Convention when installed.
- (4) Have the endorsement of the governing board of FFGC, signed by FFGC President.

**b. Election, Installation and Term of Office:**

- (1) The offices of DSGC Region Director and Alternate Director shall be rotated among the Deep South Region states as follows: Louisiana, Georgia, Florida, Mississippi, Tennessee and Alabama. Should FFGC fail to submit candidates for the offices of Region Director and Alternate Director, it shall yield the right of the offices to the next designated state and not be entitled to the offices again until its designated turn in rotation. (per Deep South Bylaws).
- (2) The DSGC Region Director shall be elected for a two-year term by the governing board of that Region Director’s State Garden Club in session during the even-numbered year prior to assuming office. (per NGC Bylaws).
- (3) The incoming Region Director will be installed at the NGC Convention in the odd numbered year following their election in the previous year.
- (4) The Region Director and Alternate Director shall assume their duties of office for a two-year term at the close of the DSGC Convention in the odd numbered year or until their successors are elected.
- (5) In the event of a vacancy in the office of Region Director, the Alternate Director shall become Region Director.

**c. Nomination and Election Procedures to be followed upon Florida’s turn in the rotation list:**

- (1) At the direction of the FFGC President, the Corresponding Secretary shall send letters of solicitations to Eligible FFGC members including:
  - (a) Listing of qualifications; and
  - (b) Request for response letter of interest to serve by March 1<sup>st</sup> that includes a list of qualifications and background information.
- (2) A listing of Candidates will be published in the CALL for Pre-Convention Meeting in the even numbered year.
- (3) At the Pre-Convention meeting in the even numbered year, two (2) separate elections will be held for the DSGC Region Director and Alternate Director.
- (4) Following the election, the President shall send the name of those elected to NGC.

**22. MEMORIALS/EULOGIES POLICIES**

- a. Due to space limitation, eulogies or memorials printed in *The Florida Gardener* magazine shall be limited to former National Presidents; former FFGC Presidents; former FFGC Officers

and current FFGC Board members, who have given a number of years of devoted service; or, to people who have been special benefactors to FFGC. The FFGC Executive Committee is responsible to decide those persons for inclusion.

- b. A memorial of twenty-five dollars (\$25.00) shall be given in the name of FFGC, Inc. to a chosen FFGC project in the event of the death of an active FFGC Board member.

### 23. GIFT ACCEPTANCE POLICY

- a. The Florida Federation of Garden Clubs, Inc. (FFGC) solicits and accepts gifts for purposes that will further and fulfill its mission. FFGC urges all prospective donors to seek the assistance of personal legal and financial advisors in matters relating to their gifts, including the resulting tax and estate planning. This Agreement is subject to the Corporation's authority to vary the terms of the gift as stated in ARTICLE V, Section 4, b. of the Corporation's Bylaws. The Corporation shall attempt to notify the donor of any decision made to exercise Variance Power.
- b. Gifts from non FFGC sources, with a value of fifty dollars (\$50.00) or more, presented to a member of the FFGC Board of Directors, when representing FFGC, become the property of FFGC and must be disclosed in writing to the Finance Committee. This would not include amenities associated with FFGC events such as Flower Show participation at EPCOT for participants as designer or host/hostess.
- c. Hotel/Air/Car/Van Rental points, accrued by the FFGC President during said administration, are the property of FFGC and are to be transferred to the incoming President at the beginning of each administration.
- d. The Board of Directors reserves the privilege to accept or reject gifts to FFGC.

### 24. REQUEST TO BYLAWS COMMITTEE

Requests should be received at least two weeks prior to the Board of Directors or Convention meeting. All requests will be addressed as soon as possible with emergency requests taking precedence. A response to the person/committee making the request will be made by email/telephone or in person to indicate action taken or continued review. Persons acquainted with the subject matter may be asked for input.

### 25. CONFLICT OF INTEREST POLICY

The Conflict of Interest Policy is intended to protect the Corporation's interests, is designed to help directors, officers and employees of FFGC identify situations that present potential conflicts of interest and provides the FFGC with a procedure that, if observed, will allow a transaction to be treated as valid and binding even though a director, officer or employee has or may have a conflict of interest with respect to the transaction.

- a. **Definition of Conflicts of Interest** - A conflict of interest arises when a person in position of authority over the Corporation may benefit **financially** from a decision he or she could make in that capacity, including indirect benefits such as to family members or businesses with which the person is closely associated. This policy is focused upon material financial interest of, or benefit to, such persons.
- b. **Persons of Authority** - Only one family (defined as parent, child, sibling, spouse) may serve as an FFGC Officer during the same period of time. Effective with term of office beginning April 2019.
- c. **Individuals Covered** - Persons covered by this policy are the Corporation's Officers, Board of Directors and employed office staff.
- d. **Facilitation of Disclosure** - Persons covered by this policy will annually disclose or update their interests that could give rise to conflicts of interest (such as list of family members, substantial business or investment holdings and other transactions or affiliations with businesses and other organizations or those of family members. This disclosure should be in writing to the FFGC President: Headquarters & Endowment Chairman and Chairman of the Finance Committee. In the solicitation of bids, it is mandatory that any relationships to those



persons/companies submitting bids be disclosed.

- e. **Procedures to Manage Conflicts** - Interests disclosed to the FFGC President; Headquarters & Endowment Chairman and Chairman of Finance Committee will be reviewed and a determination made whether to (a) take no action; (b) **assure** full disclosure to the Board of Directors and other individuals covered by this policy; (c) ask the person to recuse oneself from participation in related discussions or decisions within the Corporation; or (d) ask the person to resign from the position in the Corporation or, if the person refuses to resign, become subject to possible removal. The Corporation's President, Chairman of Headquarters & Endowment and Chairman of the Finance Committee will monitor proposed or ongoing transactions for conflicts of interest.

**26. TRANSFER OF CONVENTION HOTEL POINTS EACH ADMINISTRATION**

The hotel points accrued each administration from the annual conventions shall be transferred from administration to administration. It is the responsibility of the Incumbent President to alert the President-Elect in October (even year) prior to installation that hotel accounts need to be established to receive hotel points for use by the incoming administration for tour use. The account numbers of both parties will be kept at Headquarters along with the passwords for each account. Passwords should include some identification form of name and term years.

**27. AMENDING THE STANDING RULES**

The Bylaws of FFGC govern the structure and operation of the Corporation. FFGC Standing Rules amplify the Bylaws, clarifying procedures and practices followed in carrying out the Corporation's activities. Standing Rules are more flexible and can be created, amended or stricken after presentation by the Bylaws Committee to the Board of Directors followed by a majority vote of the FFGC Board of Directors.

Revised: 2016; 2017; 2018; 2019; 2021; 2022; Jan. 2023, April 2023

WEBSITE SITEMAP

WEBSITE NAVIGATION									
<a href="http://www.FFGC.org">www.FFGC.org</a>									
HOME	ABOUT	AWARDS	CAL	DIR' Y	EDUCATION	MEMBERSHIP	PROGRAMS	YOUTH	DONATE
An overall summary of FFGC, its programs, and hot links to popular pages.	About is leadership	Descriptions & Rules	Calendar of Events	FFGC member directory	All NGC and FFGC courses with a calendar and link to chair	Membership Overall	All the programs that serve the public with links and chairpersons.  These are largely non-member focused initiatives, including NGC and Youth Activities.	Junior Gardener (and HS and Intermediate applications) and all documents	
	Corporate Documents	Flower Show Awards				Club Info		High School Intermediate	
	District Directors	Award Education				Districts		Scholarships SEEK	
	Forms History	Award Winners				FAQ's		Wekiva Youth Camp	
	Position Papers	Club Award Categories				Honors		Awards & Contests	
	Travel					Precious Metals			
						Tri-Council of FFGC			
						Recruiting Archives			
<b>(FOOTER LINKS)</b>									
<a href="#">HOME</a>	<a href="#">ABOUT US</a>	<a href="#">ARBOR DAY</a>	<a href="#">AWARDS</a>	<a href="#">CALENDAR</a>	<a href="#">CONVENTION</a>				
<a href="#">DIRECTORY</a>	<a href="#">DISTRICTS</a>	<a href="#">FIND A CLUB</a>	<a href="#">FL FLOWER SHOW</a>	<a href="#">JUDGES</a>	<a href="#">FORMS</a>				
<a href="#">S.E.E.K.</a>	<a href="#">TRAVEL</a>	<a href="#">TRI-COUNCIL</a>	<a href="#">WEKIVA YOUTH CAMP</a>						
VENUE AVAILABLE FOR SPECIAL EVENT RENTAL: Cocktails Catering at (407) 446-2878 <a href="http://www.CocktailsCatering.com">www.CocktailsCatering.com</a>									
<b>FOOTER ON EVERY PAGE</b>									
<b>FLORIDA FEDERATION OF GARDEN CLUBS, INC.</b> <b>Address:</b> 1400 S. Denning Dr., Winter Park, FL 32789 <b>Telephone:</b> (407) 647-7016   <b>Email:</b> <a href="mailto:FFGC@FFGCmail.com">FFGC@FFGCmail.com</a> <b>Hours of Operation:</b> Monday - Thursday, 9AM - 2PM, closed Friday - Sunday <b>Headquarters Staff:</b> <b>Robin Hayes</b> , Office Coordinator The Florida Federation of Garden Clubs, Inc. is a 501(c)(3) non-profit organization located in the state of Florida. Copyright   Webmaster (Sue Roberts)									

## WHO YOU GONNA CALL?

1. To post to the FFGC calendar, email the CALENDAR ENTRY FORM (on forms) to Linda Feifarek-Johnson.
2. To post on Facebook, email your text + image + link to Valerie Seinfeld at [ffgcfacebook@gmail.com](mailto:ffgcfacebook@gmail.com).
3. To inform HQ of the death or relocation with or without a forwarding address to Robin Hayes, FFGC Office Coordinator at [ffgc@ffgcmail.com](mailto:ffgc@ffgcmail.com). Use the form called Membership New/Change under Forms.
4. If you have a lead on an Affiliate, contact Donna Berger (forms / Affiliate Member).
5. If you would like to suggest an advertiser in *The Florida Gardener*, please contact Inger Jones.